

The Format for Annual Quality Assurance Report (AQAR) of the IQAC.

Name of the Institution : Govt. Maulana Azad Memorial College, Jammu.
Year of Report : 2013-14

Section A: Plan of action chalked out by the IQAC in the beginning of the year towards the quality enhancement.

The action plan designed by the IQAC in the beginning of the year included the launch of the Maulana Abul Azad Rolling trophy for all the government colleges of Jammu province, conduct of a NAAC sponsored National seminar, National seminar in Gandhian Studies, Internet access to all departments, construction of the BBA and BCA blocks, also the Indoor stadium and Women's hostel. The effective functioning of the smart classrooms was also a major agenda and the commencement of the B.A. Honours course in English featured as a part of the annual plan.

Section B: Details in respect of the following

Q1. Activities reflecting the goals and objectives of the institution.

The college has endeavoured to organise various activities ranging from workshops, seminars and other co-curricular activities and also musical concerts with a motive of exploiting the hidden talents of the learners and nurturing them as productive and socially committed citizens of tomorrow. The NAAC sponsored National seminar on Quality Education and the launch of the Maulana Abul Kalam Azad Rolling trophy were the major highlights of the preceding session which received a lot of applause and appreciation from Higher Education. The N.S.S and N.C.C units of the college organized effective and relevant workshops and drives on various themes. The Gandhian Studies Centre of the institution conducted a plethora of activities to spread the Gandhian message of truth and non-violence and its relevance in the contemporary era. The Inter-college group song competition and the E-exhibition on Gandhian gospels to mark Gandhi Jayanti Celebrations were a major highlight.

Q2. New academic programmes initiated (U.G and P.G).

In 2013-2014, the department of Higher Education of the J&K Govt. has initiated to start PG courses in various streams like English, Urdu, Music and Hindi in the institution from the next academic session.

Q3. Innovations in Curricular design and transaction.

Nominal changes in the syllabi are made with the active participation of the subject Heads representing the colleges in the Board of Studies meetings held by the University of Jammu. The University has geared up to start semester system in the degree colleges from the next academic session for which syllabus is being framed by the university authorities.

Q4. Inter-disciplinary programmes started.

None

Q5. Examination reforms implemented.

In addition to the annual examination conducted by the university, college conducts two Internal assessment tests along with the Practical examination. Jammers are installed in the examination centres

to avoid any unfair means. In addition this, a monitoring committee ensures the smooth and transparent conduct of the examination..

Q6. Candidates qualified: NET/SLET/GATE etc.

N.A

Q7. Initiative towards faculty development programme.

The college management encourages the faculty to attend orientation and refresher courses. In addition to this the college authorities endeavours to update the faculty members through participation in seminars, workshops and conferences conducted in various institutions. Faculty is also encouraged to avail FIP's and other fellowships schemes so that they can upgrade their qualification and strengthen their knowledge vistas.. Besides this the various faculty is encouraged to take Research projects.

Q8. Total number of seminars/workshop conducted in 2013-2014.

1. Two Day NAAC sponsored National Seminar by the IQAC of the College
2. Extension Lecture on N.S.S.

Q9. Research projects a) Ongoing b) Completed in 2013-2014.

Nil

Q10. Patents generated if any.

None

Q11. New Collaborative Research Programmes.

N.A

Q12. Research grants received from agencies.

Research grants have been received from UGC which are being availed by the faculty members for the PhD. Three minor research programmes are sanctioned by UGC in the departments of mathematics, sociology, and statistics and are being pursued.

Q13. Details of research scholars.

There is no provision in our colleges to act as a research guide.

Q14. Citation index of faculty members and impact factor.

The faculty have published many articles in their respective disciplines and some are used as reference material. The faculty upgrades knowledge skills by pursuing extensive research in their respective disciplines and further by publishing articles on the same.

Growth, characterization and dielectric studies of yttrium heptamolybdate system by gel method R. K. Koul, Shivani Suri, Vishal Singh and K. K. Bamzai* , Archives of Physics Research,2013,4 (5):13-23 (<http://scholarsresearchlibrary.com/archive.html>) ISSN : 0976-0970 CODEN (USA): APRRC7 13 Scholars Research Library Crystal Growth & Materials Research Laboratory, Department of Physics and Electronics, University of Jammu, Jammu, India

S Paul, Devinder Kumar Sharma, Manokamna and Gagandeep .2013. Barium titanate as ferroelectric and Pie zoelectric ceramics. J of Biosphere 2(1): 55-58, ISSN: 2278-3342.

Q15. Honors/Awards to the faculty: National and International.

No

Q16. Internal resources generated.

1. IGNOU-Internal resources are generated by virtue of rent recovered from IGNOU regional centre for the conduct of IGNOU term end examination in the month of June and December.
2. Regular fees
3. Late fees
4. Fine
5. Rent recovered from canteen proprietor and spent on repair of the canteen.

Q17. Details of department getting assistance/recognition under SAP, COSIST (Assist), DST, FIST and other programmes.

Nil

Q18. Community services programmes for the session 2013-14.

NSS activities: Extension lectures on NSS, celebration of NSS day, survey of ASER, Seminar on role of NSS Volunteers in National Development, Cleanliness drive in the campus, Symposium on women education in Indian society, Poster and Slogan writing competition on “**DRUG ADDICTION**” annual NSS special camp.

NSS achievements:

- 1 NSS volunteer selected for pre-RD camp.
- 5 NSS volunteers attended the workshop at Jammu University.
- 2 volunteers attended the National Youth Festival at Ludhiana.
- 1 NSS volunteer selected for RD-camp.
- 1 NSS volunteer selected for Adventure Camp.

CATC 08 at Nagrota in which 4 NCC cadets were selected for TSC 2013-14 at New Delhi and 5 cadets selected for RDC.

- SNIC 01 on 27th July – 19th August at Leh Ladakh, 7 cadets selected for Guard of Honour.
- TSC 04 on 25th September -10th October, 2013 at New Delhi.
- RDC from 25th December – 29th January 2014 at New Delhi 1 cadet selected for Raj Path, 1 cadet selected for Y.E.
- Trekking camp in the month of October November at Manali, Karnataka and Kerala. 1 cadet selected for advance mountaineering camp.
- DGNCC National games 1 cadet received medal for Hockey.
- IMA Dehradun 1 cadet received IMA training.
- Shooting camp at New Delhi one cadet recorded highest shooting point's record, 1 cadet recorded 95 points and maintain 7th and 9th ranking.
- NIC, participation of cadets at Jammu, Rajasthan, Tirupati, New Delhi and Jasalmer.
- Local RDC camp at Jammu 16th January to 26th January 2 cadets selected as Parade commanders.
- Army Attachment camp from 4th Feb to 18 Feb at Sunjawan, 2 cadets selected for Army recruitment rally.
- Disastrous Management Workshop on 20th-21st May, 2014 at Gulshan Ground, Police Academy, Jammu, 10 cadets participated and were awarded.

Q19. Teachers and Officers newly recruited.

Teachers are recruited by the Public Service Commission of the Jammu and Kashmir Govt. and the administrative staff of the institution is recruited by the Service Selection Board of the Jammu and Kashmir Govt.

Q20. Teaching/Non-Teaching staff ratio.

63:20 / Permanent

Q21. Improvements in the library services.

The library has been equipped with books on current issues and subject relevance . Moreover, adequate and comfortable seating facility is provided to the students.

Q22. New books /journals subscribed and their value.

Year	No.of books granted(Govt.grant)	Amount in Lacs	No.of books granted(UGC grant)	Amount in lacs	Total Amount
2013-14	819		Nil		

Note:-There are more than 6000 e-journals and about 97000 e-books are available in the college library under the UGC INFLIBNET programme.

Q23. Courses in which students assessment of teachers is introduced and the action taken on student feedback.

There is no such process through which students can directly evaluate a teacher, but there is a regular student feedback of the teacher, which is done through filling up of the feedback form by the students.

Q24. Feedback from stakeholders.

The feedback is obtained from the stakeholders during frequent interaction, annual meetings and during admissions.

Q25 Unit cost of education.

Unit cost of Education

Session	Including salary(Rs.)	Excluding salary(Rs.)
2013-14	40183	7557

Q26. Computerization of administration and the process of admissions and examination results, issue of certificates.

The entire work done in the college is fully computerized whether it is related to admission or administration. All the notices/circulars are computer based, only internal assessment data is the process of being computerised.

The certificates issued by the college are semi computerized as the names of the students who fetch several prizes, are manually inserted on a computerized certificate.

Q27. Increase in the infrastructural facilities.

- Restoration of new tube well.
- Installation of Aqua guard.
- Renovation of the hostel block.
- Revamping of the Laboratories of Electronics, and Functional English.
- Construction of the Swimming pool and Indoor stadium.
- Construction of the BBA and BCA departments.

Q28. Technolgy upgradation.

Installation of two Smart class rooms

Q29. Computer and internet access and training to teachers, non-teaching staff and students.

The department of computer Application organises training for the faculty and non- teaching staff to educate and enhance their knowledge on IT Skills. The centres and departments are provided with PC systems and access to internet. Students are provided rigorous training on IT in the dept. of Computer Applications.

Q30. Financial aid to students.

Financial Aid

S.No	Year	Total no. Of students	Amount
1.	2013-14	86 students	117200.00

Q31. Activities and support from the Alumni Association.

The college has organized Alumni Meets in the past and endeavours to hold them annually as it would invite various creative inputs from the illustrious alumni to guide the young learners.

Q32. Activities and support from the parent teacher association.

The college obtains feedback from the parents with regard to the performance, regularity and discipline of the students as and when required and their suggestions are given due consideration by the staff and management.

Q33. Health services.

There is a health centre in the college which first aid and primary health consultancy and medicines to the students and faculty of the college.

Q34. Performance in sports activities.

The students participated in various sports activities at the inter-college and inter-university tournaments and at national level. During this session the students participated in 14 games out of which they won 2 championships in judo and weightlifting and were runner up in 2 tournaments (Basketball and Handball). In addition to this the students won gold in different individual events like judo, wrestling, boxing and weightlifting. 15 students participated in inter-university events.

Q35. Incentives outstanding sports persons.

The department of Physical Education of the college provides daily refreshment to the students participating in various events during practice session. The outstanding performers are awarded mementoes, tracksuits, certificates etc, during the sports Meet and other functions.

Q36. Students achievements and awards.

- 7 students of the college participated in the Republic Day celebrations organized by the State Government.
- Waheed Anjum of BA Part I excelled in Debate competitions at GDC Hiranagar, Kathua and GCW Udhampur.
- 5 NSS volunteers attended the workshop at Jammu University while 1 NSS volunteer was selected for RD camp at Delhi.
- 2 NSS volunteers attended Youth Festival at Ludhiana.
- Students got winner up trophies Judo and weight lifting.

Q37. Activities of the Guidance and Counseling.

Guidance and Counseling cell plays a pivotal role in guiding the students for the selection of the courses at the under graduate level at the time of admissions. Counseling and Guidance sessions were conducted

by the centre in several subjects at the commencement of the session wherein the students were briefed about the significance and future prospects in the same.

Q38. Placement Services provided to the students.

- Under the aegis of the UDAAN project a series of orientation and training programmes were organized to educate students about the employment opportunities in distinguished companies.
- 1 student, Vasudha Sadotra BCA part III has been placed in Wipro Technologies.

Q39. Development programs for Non-Teaching Staff.

Computer Literacy work shop for non teaching staff was organized by the BCA department, to acquaint them with basic working skills.

Q40. Good Practices of institution.

- Launch of Maulana Abul Kalam Azad Trophy for all the Govt. colleges of Jammu province as the college is named after the legendary figure.
- Launch of Susheel Khajuria Inter collegiate Memorial Trophy to mark NCC Day celebrations in the memory of the former NCC Cadet/Student – Susheel Khajuria who attained martyrdom in a militant attack in Kashmir..
- 2 Day NAAC sponsored National seminar on enhancing quality in Higher Education.
- Inter Collegiate Patriotic Group Song competition to commemorate Gandhi Jayanti.
- NSS special camp and cleanliness drive.
- Release of Book Titled “An Enquiry Into Evolution of Mathematics” by Dr. Rajshree Dhar.

Q41. Linkages developed with National/International, Academic/Research bodies.

The college has linkages with different institutions with regard to teaching and research work. The faculty is deputed for refresher, orientation programs to various institutions of the country. The teachers are also deputed for pursuing research work to the affiliating University.

Q42. Action taken report on the AQAR of the previous year.

The IQAC performs in accordance to the AQAR of a previous year as illustrated the following targets were achieved:

- Launch of the Maulana Abul Kalam Azad rolling trophy for the all the Govt. Colleges of Jammu province.
- 2 day NAAC sponsored National Seminar.
- Infrastructural up gradations – construction of Indoor stadium, Women’s hostel, BBA BCA blocks.
- Installation of smart class rooms.
- Extension activities by the Gasndhian Studies Centre, NSS and NSS wings.
- Broadband connection to various departments.

- Cleanliness drives.

Q43. Any other relevant information the institution wishes to add.

The institution is in the process of introducing new academic courses at the post graduate level in English, Urdu, Music and Hindi.

Section C: Outcome

The institution was able to achieve most of the targets as planned at the commencement of the session. It was phenomenal and historical for the college to launch the Maulana Abul Kalam Azad Rolling trophy for all the colleges of Jammu province at the eve of National Education Day as the college is named after the legendary figure. A 2 day NAAC sponsored National Seminar on the theme, *Enhancing quality in Higher Education: A Paradigm shift towards global consciousness* was organised wherein more than fifty papers were presented by academicians from within the state and outside. The year was both productive and progressive as it witnessed infrastructural up gradations-construction of the Indoor stadium, swimming pool, Women's hostel and also the BBA and BCA blocks. The smart classrooms were installed but the B.A. Honours course in English could not be started due to paucity of students.

Section D: Plans of the HEI for the next year

- Initiation of the PG course in English, Urdu, Music, Journalism and Mass Communication and Linguistics sanctioned by the J&K Govt.
- Completion of the construction of Women's hostel, Indoor stadium and swimming pool
- Completion of the construction of PG blocks in Mathematics, also of the blocks for BBA, BCA And Music.
- Repair and Renovation of the main Academic block.
- Proposal for Boys Common Room.
- Proposal for Separate Examination Halls.

Name & Signature of Co-ordinator, IQAC

Name & Signature of Chairperson, IQAC



Dr. Twinkle Suri



Dr. Anita Sudan