



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT MAULANA AZAD MEMORIAL COLLEGE JAMMU
Name of the head of the Institution	Dr. G. S. Rakwal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01912453497
Mobile no.	9419139015
Registered Email	mamcollege1954@rediffmail.com
Alternate Email	iqacmamcollege1954@gmail.com
Address	Dr. B. R. Ambedkar Road, Opposite University of Jammu
City/Town	Jammu
State/UT	Jammu And Kashmir
Pincode	180006

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education

Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Neeraj Sharma
Phone no/Alternate Phone no.	01912460137
Mobile no.	9419206393
Registered Email	profneerajsharma@gmail.com
Alternate Email	assignmentsmam2020@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mamcollegejammu.in/admin_panel/files/12202180
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://mamcollegejammu.in/noticedet.aspx?id=103

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Peri
1	B+	78.90	2004	03-May-2004	02-Ma
2	B	2.85	2012	05-Jul-2012	04-Ju

6. Date of Establishment of IQAC	01-Jan-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date &	Number of part

	Duration	beneficial
International Women's Day	06-Mar-2020 2	100
Interactive Meet and Felicitations of NCC Cadets	10-Feb-2020 1	50
Introduction of Students Excellence and Learning Programme	20-Jan-2020 6	60
Introduction of Skill Programmes in the College	27-Jan-2020 15	130

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQ Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration
Govt. Maulana Azad Memorial College	Annual Budget	UT Government	2019 365
Govt. Maulana Azad Memorial College	Capex Budget	UT Government	2019 365

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bulle	
1. Cleanliness drive on 20102019 2. Observance of Anti Terrorism Day 21052020 3. 6th International Yoga Day on 21062020 4. International V on 03062020 5. Webinar on E Learning Tools for Teaching and Learning	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year toward Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Faculty to be encourage for using online teaching/learning platforms	Faculty was beforehand prepared from offline mode teaching to on
Faculty to be encouraged to contribute in the e-content development	E-contenet generated under the g of Higher Education department
Youth Excange programs to be observed under NCC & NSS	Students were selected in RD Par
CCTV to be installed to beefup the security of the institution	Campus is now fully secured
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or	No

interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	03-Nov-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Administrative work of the institution on MIS. Admission/Examination/Enrollment/Enquiry etc also on MIS.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. 100 words

Govt. MAM PG College, Jammu is affiliated to Cluster University of Jammu. The college makes every effort to deliver the syllabus effectively. There is a separate committee for each subject who also includes the teachers of our college. The college looks into the matter of curriculum design and implementation. At the beginning of the academic session college principal convene meeting of the academic calendar committee, college advisory and examination committee for the implementation of the curriculum. Detailed reading lists are put up on notice boards. A timeline for the entire academic year is provided to the students. An orientation is given to students at the beginning of the academic year to clearly state the methods of curriculum delivery. These time plans are adhered to, so that the student is able to gauge with a degree of accuracy what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. The college provides traditional lectures and seminars, infrastructure for the use of classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum engaging and interesting for the students. Keeping the objective of academic excellence in mind.

with all round development in mind, teachers are given sufficient time to introduce and implement innovative teaching- learning methods. An excellent library with digital resources, free Wi-Fi and a computer lab equipped with the latest in information technology assist the teachers in preparing their lessons and lectures. Student participation is encouraged and the classroom teaching is designed in a way that encourages questions and critical responses. Regular internal assessments and tests are conducted to help students connect with the curriculum. Guest lectures and talks by specialists are regularly arranged by the respective departments. Remedial teaching is carried out to support weak students. Each Department holds regular meetings to discuss the functioning of the Department and to formulate future plans. The special activities of the college are available on the college website. Adequate steps are taken for the efficient and smooth implementation of the curriculum. Promotion of a positive work culture, adherence to institutional vision, staff development seminars, supervision and review through departmental meetings, student-parent-faculty interactions sessions as well as the Principal's meetings with the departments are the ways which aid in effective curriculum delivery. The different departments, with the support of the college, organise talks, national and international seminars in collaboration with various national research centres and university departments. Research is encouraged in both teachers and students. The Heads of Departments interact with the Principal on a regular basis regarding methods adopted for and progress made in curriculum delivery. During the Pandemic teachers adapted to online modes of teaching from March 2020. Study and reference material were also made available to students. Monthly records of classes have been maintained. Regular internal assessments were conducted. Guest lectures, seminars and webinars were arranged to support weak students. Remedial teaching was provided to weak students.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
Employability skill training programme	Nil	27/01/2020	14	Employability

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization
Nil	During 2017-18 session college became the constituent part of Cluster University of Jammu. During this session (2019-20) new courses were introduced in semester fifth and sixth. All information is given in the uploaded file.

[View File](#)

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course

Nil

CBCS was already implemented in the year 2016-17.

Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
Number of Students	115	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Enrolled Students
SOCIOLOGY OF INDIA	11/01/2018	40
PERSONALITY DEVELOPMENT COMMUNICATION SKILLS	16/07/2018	40
IT SKILLS FOR MANAGERS	16/07/2018	40
GENDER SENSITIZATION	16/07/2018	20
SOFT SKILLS FOR BUSINESS	11/01/2019	40
TRIBAL SOCIETY IN INDIA	11/01/2020	40

[View File](#)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Internships
BBA	Course Code: 1BBADE0509	38
BCA	COURSE CODE : 1BCAPR0501	22
BCA	COURSE CODE : 1BCAPR0601	22
BA	Course Code: 1EDUSE0501	69
BA	Course Code: 1GEOPC0201	162
BA	Course Code: 1GEOPC0401	131
BA	Course Code: 1GEODP0601	96
BSc	COURSE CODE : 3MATDEPR01	6
BSc	COURSE CODE : 3PHYDEPR01	14
MSc	COURSE CODE : 2MATPR0401	40

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

Feedback Obtained

A proper feedback committee was framed by the college for collection and presentation of the data before IQAC and College governing body/ advisory committee which took action for overall development of the institution. • The feedback is collected from students, teachers, employers and parents through staff meeting and PTA meeting thoroughly and submitted to IQAC. • From the session 2019-20 an online feedback mechanism has been developed by the committee on teaching learning process, curricular activities, library facilities, examination and evaluation system. • The feedback questionnaire has been developed on five-point scale with 0- very low level of satisfaction (Un-satisfaction), 1- Low level of satisfaction, 2- Moderate level of satisfaction, 3-Comparative low level of satisfaction as compared to higher and 4- higher level of satisfaction. • The average and percentage for various criterions are calculated. The strength and weakness mentioned by students are critically analyzed. • Data collected is properly documented and presented before the IQAC and Principal for implementation. • All the collected information is shared with teachers, parents and students in staff meeting and PTA meetings and steps are taken to mitigate the problems raised in feedback.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BSc	NON MEDICAL	370	Nil
BA	ARTS	1000	Nil
BCA	Computers	40	Nil
BBA	Management	40	Nil
BSc	Physics (Hons)	32	Nil
BSc	maths hons	32	Nil
BA	English (hons)	32	Nil
MSc	maths	41	Nil
MA	music	22	Nil

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	t
2019	3986	91	64	Nil	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-te
73	73	11	7	7	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 word

The student mentoring system at Govt. M.A.M College Jammu aims to ensure the overall development of every student. Groups of about twenty students are assigned to each mentor with an objective teacher-student relationship and also to monitor the students' attendance and discipline for improved academic performance. The college also ensures that the students adapt to the dynamic environment and lead their ways into highly successful careers. Students are mentored at least to counsel them on different issues being faced by them and make them feel confident about the quality of life. The HODs (Head of the Department) of various Departments also act as a mentor for different activities of the assigned mentors and the students. The HODs will meet all mentors in their department at least once a month for overall review of proper implementation of the system. In this there are different Committees such as Psychological Counselling Cell, Career Counselling Cell, Anti-Ragging Committee which provide continuous guidance to the students throughout their academic programme. Effective guidance is also provided by the Sports Committee and the In-charge of the College. Further the Program Officers of NCC mentor the students by aiming at the development of their character, inculcating discipline and patriotism, and igniting the desire to join the armed forces of the country. The NSS Program Officer also guides the students to work for the betterment of the society and provides hands-on experience to the young students in delivering community service. The mentor's role is that of a trusted adviser, guiding students in their academic pursuits and promoting their emotional, intellectual, and psychological development. A special feature of the college's mentoring system is its emphasis on value education to enable the students to face the outside world with right moral values. Students get an insider's perspective on navigating their career in the right channel and get an exposure to diverse academic and professional perspectives, and experiences in various fields. The mentors lay the foundation for the students to reach greater heights in their professional lives by contributing to lasting personal and professional relationships. The mentoring system of the college ensures character, personality, and spiritual development for an enduring relationship with family and society at large. This will enable the students to be a good citizen of the country and a responsible member of the society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor :
4077	73	:

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. c
76	73	3	Nil	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, r Government or recognized
2019	Dr. Mateen Hafiz	Assistant Professor	Affiliate Scientist fel awarded by the Energy and Institute, University of

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declarati during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration o semester-end/ year- end
BA	007	VI	05/10/2020	20/11/202
BSc	004	VI	28/09/2020	20/11/202
BBA	002	VI	23/09/2020	20/11/202
BCA	001	VI	24/09/2020	20/11/202
BSc	053	VI	24/09/2020	20/11/202
BSc	052	VI	28/09/2020	20/11/202
MSc	103	VI	26/09/2020	20/11/202
MA	104	VI	18/09/2020	20/11/202

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

From this academic year the Internal examinations for all the semes been held as per the statues of Cluster University of Jammu. The tim conduct and completion of internal examinations have been strictly a The marks obtained in internal assessment are shown to the students the answer copies to make the evaluation process transparent and fai any student has a grievance related to any part of the examination he/she may approach the HOD of the concerned subject or the Conven examination Committee. Due to COVID pandemic the internal assessme second part of the academic session has been conducted through onl using platforms like Google Classroom, Google forms etc. Firstly a b the teachers regarding the availability of methods like Google Fo Microsoft forms for MCQ tests was done by the Computer Department College. Further students were given sufficient practice to make comfortable in appearing for the online tests. Different methodolo

MCQ tests, home assignments, short answer questions etc were used for fair evaluation as well as maximum involvement of the students. Considering the unavailability or poor availability of internet in different regions of this union territory the College provided many flexibilities to the students so that they can participate in the learning as well as online examination process. The deadlines for submission of assignments were also extended many times keeping in mind the academic interests of the students.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related activities (in own words)

This college being a constituent college of Cluster University of Jammu prepares the academic Calendar in conformity with the calendar adopted by Cluster University of Jammu. The calendar has been prepared to ensure smooth implementation of Curriculum and participation in Extracurricular and Co-curricular Activities. As per the university rules and regulation, a variety of activities run in college throughout the year. At the beginning of each session the institution prepares an academic calendar to organise the curricular and extracurricular activities in the institution. In preparing the academic calendar the institute adheres to the available working days, Summer Vacations, Diwali Break, Winter Vacations, Holi Break and other national and State Gazetted Holidays. The Admission process of the College is done in a centralized manner along with other Constituent Colleges by the Cluster University of Jammu. The process of admission of the odd semesters commences by the second week of July and is completed by the end of August. In exceptional cases, sometimes the college extends the admission process for one week. Thereafter the verification of the documents of the students, conducted by the University for this college, is conducted manually by the college admission Committee. The classes commence usually in the month of August for odd semesters and in January for the even semesters. First internal assessments are conducted in the month of October for odd semesters. For students of PG Mathematics one more internal assessment is also held in the first month. A time period of ten days preceding the date of commencement of final examination is provided to the students. Final examinations are held in the month of December and May for Odd semesters and even semesters respectively. The final examinations for the students of this college are held in examination halls and class rooms in accordance with the seating plan prepared in advance by the college Examination wing. However owing to the COVID-19 Pandemic in the second half of this session the College had to resort to Online mode of Examination. Further it was not possible to strictly adhere to the usual academic Calendar. Switching from Offline mode to the Online mode the College carried on with the usual academic activities and also conducted webinars to continue the extra curricular activities.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.clujammu.in/syllabus/syllabus.php>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
104	MA	Music	2	1

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	PUNJABI	1	Nil
International	MATHEMATICS	4	Nil
International	SOCIOLOGY	1	Nil
International	Geology	2	Nil

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
URDU	2
GEOGRAPHY	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication
Some Fundamental Theorems of Functional Analysis with Bicomplex and Hyperbolic Scalars	Dr. Heera Saini	Advances in Applied Clifford Algebras 30 (5), 1-23	2020	Nil	Deptt of Mathematics, Govt MAM College Jammu Deptt of Mathematics, Govt MAM College Jammu
Natural hazards-their drivers, mechanisms and impacts in the Shyok-Nubra	Dr. Mateen Hafiz	International journal of disaster risk reduction 35, 101094	2019	Nil	Institute of energy research and training Govt MAM College Jammu

Valley, NW Himalaya, India					
Source potential and reservoir characterization of the Cambay Shale, Cambay Basin, India: Implications for tight gas and tight oil resource development	Dr. Mateen Hafiz	AAPG Bulletin 104 (08), 1707-1749	2020	Nil	Institute of energy research and training Govt. MAM College Jammu
Product of Multiplication, Composition and Volterra Operators"	Dr. Anupama Gupta	Advances and Applications in Mathematical Sciences (AAMS) Vol. 19(1) (UGC care list)	2019	Nil	GCW, Gandhinagar
Fatou and Julia like sets, accepted in Ukrainian Mathematical Journal	Prof. Anil Singh	Ukrainian mathematical journal	2019	Nil	Govt. MAM College Jammu
Fatou and Julia Like sets II, Published in Filomat	Prof. Anil Singh	Filomat	2020	Nil	Govt. MAM College Jammu

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional Publications
Some Fundamental Theorems of Functional Analysis with Bicomplex and Hyperbolic Scalars	Dr. Heera Saini	Advances in Applied Clifford Algebras 30 (5), 1-23	2020	2	2	Department of Mathematics, MAM College Jammu
Natural hazards-their drivers, mechanisms and impacts in the	Dr. Mateen Hafiz	International journal of disaster risk	2019	5	3	Institute of energy research and training Govt. MAM College Jammu

Shyok-Nubra Valley, NW Himalaya, India		reduction 35, 101094				
Source potential and reservoir characterization of the Cambay Shale, Cambay Basin, India: Implications for tight gas and tight oil resource development	Dr. Mateen Hafiz	AAPG Bulletin 104 (08), 1707-1749	2020	5	6	Inst energy and tra MAM Col
Product of Multiplication, Composition and Volterra Operators"	Dr. Anupama Gupta	Advances and Applications in Mathematical Sciences (AAMS) Vol. 19(1) (UGC care list)	2019	3	Nil	GCW, G
Fatou and Julia like sets, accepted in Ukrainian Mathematical Journal	Prof. Anil Singh	Ukranian mathematical journal	2019	1	Nil	Govt. M
Fatou and Julia Like sets II, Published in Filomat	Prof. Anil Singh	Filomat	2020	1	Nil	Govt. M

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	3	9	Ni
Presented papers	4	Nil	Ni

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of participants in such activities
FIRST AID DAY	NSS	2	
RASHTRIYA EKTA DIWAS	NSS	2	

GANDHI JAYANTI/POSTER MAKING COMPETITION	NSS	2	
SPECIAL CLEANLINESS DRIVE	NSS	2	
TEACHERS DAY	NCC	1	
INTERNATIONAL YOUTH DAY	NCC	1	
KARGIL VIJAY DIWAS	NCC	1	
INTERNATIONAL DAY OF YOGA	NCC	1	
WORLD ENVIRONMENT DAY	NCC	1	

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3.4.2 - Awards and recognition received for extension activities from Government and other rec during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number
CONTRIBUTION IN NCC	ADG APPRECIATION AWARD	ADG	
PEEP PRONE	SILVER MEDAL	INTER DTE SPORTS SHOOTING CHAMPIONSHIP	
TRIBUTE TO CAP. TUSHAR MAHAJAN	CERTIFICATE OF APPRECIATION	ADG MAJ. GEN. RANJAN MAHAJAN	

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Gover Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	pa si
International Youth Day	Global peace foundation and NSS	Plantation Drive Plantation Drive	2	
Beautification and ecofriendliness of the campus	NSS	Plantation Drive	2	
Swach Bharat Abhiyaan	NSS	Cleaniliness Drive	2	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange duri

Nature of activity	Participant	Source of financial support
Oversea Deployment 2019	1	Defence Ministry
YOUTH EXCHANGE PROGRAMME	1	NCC DIRECTORATE

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, st research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Nil	Nil	Nil	Nil	Nil

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participating MoUs
Nil	Nil	Nil	Nil

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
42740050	41390118

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Exis
Classrooms with Wi-Fi OR LAN	
Seminar Halls	
Value of the equipment purchased during the year (rs. in lakhs)	Ne
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Ne
Seminar halls with ICT facilities	
Laboratories	
Class rooms	
Campus Area	

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

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Name of the ILMS software	Nature of automation (fully or partially)	Version	Year o
Nil	Nil	Nil	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		7
Text Books	51916	5262098	2083	1200000	53999
Reference Books	1900	Nil	256	Nil	2156
Others (specify)	12398	Nil	Nil	Nil	12398

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & ins (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed
Dr. Nasir Shah	Tribal society in india	JK HED Initiati:
Dr. Amitpal kour	Functional English	JK HED Initiati:
Dr. Monita Bhat	Modern Physics	JK HED Initiati:
Dr. Atiya Noor	English	JK HED Initiati:
Dr. Sanjay Kumar Karlupia	Evolution of life	JK HED Initiati:
Dr. Koushal Kiran Thacker	Urdu	JK HED Initiati:
Ms. Kawaljit Kaur	Economics (Reviewer)	JK HED Initiati:
Mr. Vimal	Economic Geology, Fuel Geology, Remote Sensing	JK HED Initiati:
Vijeeta Anand	Comparative Political Thought: western and Indian	JK HED Initiati:
Dr Richa Gupta	Meaning of educational psychology , Objectives of educational psychology, Relationship between education and psychology, Introspection Method , Experimental Method , Observation Method	JK HED Initiati:

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avai Band (MBPS)
Existing	138	4	10	0	2	4	12	5
Added	7	0	1	0	0	0	0	10
Total	145	4	11	0	2	4	12	15

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre facility
Pdf, Ppts	https://econtent.mamcollegejammu

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure on maintenance facilities
4434000	3265530	42740050	41390

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

Right from its inception, the college has been improving its infrastructure to meet its ever increasing growth. The college has upgraded its infrastructure by making it a hi-speed Wi-Fi campus and also have equipped a number of class rooms with complete ICT tools. Renovation of old block and modernization of laboratories is done to meet the ever changing academic requirements. The college has various committees to maintain and upgrade physical, academic and sports facilities. College Advisory committee, College Development/Maintenance and Repair committee looks after the planning and maintenance of the physical infrastructure of the college. The College Advisory committee is responsible for record keeping. Purchase of new books and journals are upgraded by the library committee. Time table committee ensures the proper distribution of workload of the teachers. The college has a 40 bedded boys hostel and 40 bedded girls' hostel inside the campus. The hostel committee along with the Warden ensures the maintenance and upgrade of the physical infrastructure of the hostels and the quality of the food is checked through random visits by the hostel committee and principal of the college. Old block and New Block of the Boys hostels are being renovated. Cleanliness of the campus is ensured on daily basis. Practical sessions are prepared to offer hands on experience to students. Practical sessions are held in the morning, afternoon and evening to allow full

laboratory space. Science labs are fully equipped with necessary equipment and practical are conducted in a structured manner. All the labs have technicians and lab assistants. Outdated equipments, chemicals and instruments are discarded by standard procedure. The college has one fully developed classroom. Considering the technological expertise in the demanding field, teachers equip themselves with the latest development and various teaching methodologies. The college ensures the availability of the equipment and up-to-date infrastructure for sports facilities in the campus. The Physical Director regularly reviews the stock of equipments and equipments are added and old/worn out are written out. The administrative college accesses the necessary requirements of the class rooms, laboratory books and other infrastructural resources from each HOD well before the beginning of the academic session. An allocation of Class rooms is made on the basis of the number of students enrolled in a course. The college has a dedicated administrative block which houses office of the Principal, Accounts Section, Conference Hall, Secrecy Section and the General Section. The library has subscription to several e-portals like INFLIBNET, NLIST which help students and teachers to access available online database. Separate study room for the faculty members is available in the library. The library has sufficient number of books of various subjects and for every academic year books/Periodicals are purchased on the basis of requisitions obtained from respective departments. Also needs and recommendations of the faculty for research are taken into consideration. Newspapers, Magazines, etc. are available in the library.

https://mamcollegejammu.in/admin_panel/files/1220216044133.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	Nil	0	
Financial Support from Other Sources			
a) National	National Scholarship	734	
b) International	Nil	Nil	

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agency
Hindi	10/04/2016	16	Cluster Centre Jammu
Music	10/04/2016	8	Cluster Centre Jammu
Urdu	10/04/2016	32	Cluster Centre Jammu

			ja
Sanskret	10/04/2016	14	Cluster ja
Dogri	10/04/2016	3	Cluster ja
Persian	10/04/2016	5	Cluster ja
Punjabi	10/04/2016	3	Cluster ja
English Literature	10/04/2016	6	Cluster ja
Functional English	10/04/2016	4	Cluster ja

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in comp. exam
2019	Civil Services and career prospects	Nil	80	Nil
Nil	Webinar on Current status of urdu language and career prospects	Nil	100	Nil

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	10

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
nil	Nil	Nil	00	Nil

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

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Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined
2020	54	English, urdu, Hindi, Persian, Dogri	English, urdu, Hindi, Persian, Dogri	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	7	History	History	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	5	Geography	Geography	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	11	Education	Education	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	7	Statistics	Statistics	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	9	Political Science	Political Science	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	26	Physics, chemistry, Geology, Maths	Physics, chemistry, Geology, Maths	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	2	Music	Music	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	10	BBA	BBA	JU, CLUJ, BGSBU, Central Univ Jammu....
2020	11	BCA	BCA	JU, CLUJ, BGSBU, Central Univ Jammu....

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the

Activity	Level	Number of Parti
Foot ball (Men)	National	4
Kho Kho (Men)	National	3
Wrestling (Men)	National	4
Badminton (Women)	National	2
Volley ball (Men)	National	4
Jodu (Women)	National	1
Cricket (men)	National	5
Badminton (Men)	National	4
Fenncing (Men)	interuniversity	3
Jodu (Men)	interuniversity	3

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student II number
2020	gold/silver/bronze	National	27	Nil	Nil

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college have created several groups. These groups have been created by them at their own level and are often taking help from college administration. The students are performing various activities like Teachers Day and various Festival celebrations like Guru celebration, Holi, Diwali etc. Extracurricular activities are a key learning method that includes observation, practise and experience. Students can perform better in both the internal and external skills such as self-acceptance, self-esteem, sexual orientation, career goals and other aspects of Curriculum planning, sustained development and reforms in line with country's educational purposes as manifested. These activities are an effort towards further developing the potential of individuals in a holistic and integrated manner to produce individuals who are intellectually, spiritually, emotionally and physically balanced and harmonious based on a firm moral truth and discipline. These activities help to improve the academic performance as well as social life. Extracurricular activities produce knowledgeable, competent beings, who possess high moral standards and the ones who are responsible and capable of achieving a great extent of personal well-being.

as well as being able to contribute to the progress of the family, the school and the nation at large. Mostly when we talk about extracurricular activities directly strikes our minds are related to the different periods all activities like hockey, swimming, equestrian club, culinary club and many more. But, we have to realize that these activities are not only restricted to any schools, clubs or uniform bodies but also Representative Council, Student Committee of Students and so on is categorized as extracurricular. There are mainly three types of extracurricular, first being the society. Society is categorized as a club or an organization for students who have special interest in a societal matter like public talk. Second is uniform body mentioned above, is an organization that involved the same uniform and wear as their identity. Last is sports and games, and this is the most common as well as popular one which involved students to spend time for fitness to maintain good health. Students like to join many extracurricular activities while some other students do not. Thus, their level of involvement in the extracurricular activities limited to the desired level of interest and willingness of themselves. One of the benefits of joining the extracurricular activities is getting a chance of being a leader, to develop leadership and management skills, time management, ability to handle stress, talk and decision making, carrying out meetings and many more. Extracurricular activities help to improve student's academics though they can also help if their grades turn out. There is a requirement for a boost for most of the students so that they can participate in activities. These activities help to develop the work ethic, and it enriches the personality of the student through their student's voluntary involvement that is being present at the external activities outside the academic curriculum for all-round development. Extracurricular activities provide opportunities to students to express and explore themselves.

Extracurricular

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

200

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

1

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision:- As this college was established in 1954, our college is the best to be the leading educational institution in the region by developing State of the Art infrastructure and by keeping pace with the latest technology to facilitate highest quality education to students, nurture their talents and promote intellectual growth and shape their personal development. Our Mission is to offer courses to the students for enhancing professional skills.

humanism and social responsibility through quality education. To create an environment in which young minds are encouraged to introduce new research and technology. To create ICT enabled Labs for disseminating Learning, MOOC courses, Virtual lab. Practical's for global exposure provide a platform that transforms students through rigorous courses collaborating with other academic and research institutes to strengthen education system. To promote students through access to education, relevant courses in the formal and non-formal streams by providing of professional and vocational courses for students to meet the socio-economic needs. The Principal is the administrative head of the institution has decentralized his powers among the different members. In certain cases under special circumstances the important decisions are taken after consultation with the College Advisory Committee. Different committees like development, purchase, stationery and printing, library, sports, etc. committees are formed for smooth functioning of activities in the college. A senior faculty member acts as the convener with a few faculty members as members of the committee. The decisions pertaining to different departments are taken up in different meetings held from time to time in the presence of the Principal. Each department in the College is looked after by the most faculty member designated as Head of the Department who frames the strategic planning authorizing each faculty member to take up certain duties with respect to the conduct of class work, internal examinations and curricular activities also the non teaching staff of the department is governed by the head for proper functioning of the respective committees. Administrative section is headed by SO (Section Officer). Senior Assistant, Junior Assistant, Head Assistant Accountant working under him. Each member is assigned different administrative duties in addition to teaching, learning and evaluation. Students also participate in the College as member of Board of studies. Different co-curricular and extra-curricular activities are also organized in consultation with students. There is a regular meeting of the Principal with staff members. All the issues of the college are discussed with teaching and non-teaching staff and Principal encourages the involvement of the staff for improvement of effectiveness and efficiency of the institutional process.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with details):

Strategy Type	Details
Examination and Evaluation	The examination in the Covid pandemic was conducted in an online mode by means of google classroom. The examination is divided into minor and major exams. Being a constituent college of Cluster University of Jammu, examination and evaluation is managed by the Controller of Examination, Cluster University of Jammu and a standardized examination system is followed in the College. Final university exams are conducted by the university appointed by the university from within the college setting and evaluation of answer sheets is done by the staff deputed by the university. Minor assessment is done through assignments, class tests and class presentations.

	separate examination cell exits in the college that all the matters related to examination within the i
Teaching and Learning	The teachers of almost all the subjects have switch modern day technology and use of ICT has been adapt college faculty to educate the students by means of visual aids. In the period of Covid pandemic the faculty has adapted new method of online teaching by google classroom, webex app, Zoom app, and by uploading content for the students in whatsapp group college website.
Curriculum Development	The Curriculum of all the subjects is developed keeping the modern day world, technology and employability approved by the respective board of studies of the subjects. Apart from the academic activities the NCC other sports and cultural activities are made part of Curriculum.
Library, ICT and Physical Infrastructure / Instrumentation	College has a well maintained central library comprising thirty thousand books from different subjects including and publications from world renowned authors. As far based infrastructure in teaching learning and administration concerned, college has computers, smart class rooms, VPN connections, Sony Handicams, 03 multimedia project copiers, 01 normal size LED's, a LCD display and genset's have been installed in the campus. Science laboratories are upgraded regularly from time to time instruments as per the requirements of the departments. library is well equipped with computers .
Admission of Students	There is a centralised online system for the admission of UG and PG classes and is done on the basis of merit class, following the rules set by the Cluster University Jammu including the seats reservation set by the University. Then the students are allotted the respective colleges number of seats available in that college for that session. the number of seats in the college is already defined admissions are done as per the intake capacity of the

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	There's a transparent management for payments of salaries purchase made by the college. The salary of both teaching non-teaching employees of the college is transferred PAYSYS Software. PAYSYS JK Payment System (PayManager) the common and integrated platform for DDO's to prepare types of bills for booking of expenditure. It is also Bill Preparation System which meant for the Employees Government of Jammu Kashmir. The Software not only provides facilities for Pay bill Preparation but also Preparation Arrear, Bonus, Arrears and Leave encashment Bills. The of the college is done through GEM Portal. Any other related to purchase is also done by means of e-payment NEFT.
Planning and	In this regard, communication in the institution is done

Development	the e-mails (institutional email with the domain mamcollege1954@rediffmail.com). The collective decisions to planning development of college are presented in the minutes of meetings, following the approval from Principal electronically communicated to the department of Education for administrative and funding approvals. The work submitted to development agencies is also received electronically.
Administration	After due consultation with different committee heads administrative decisions are finalized. Due to E-go efficient and prompt dissemination of administrative effective monitoring and redressal of grievances within institution is prompt and quick. Whatsapp groups have been created separately for teaching and non-teaching staff and students. Various circulars, notifications, course academic calendar etc. for the college students, staff and concerning agencies were uploaded on college website for circulation and easy accessibility.
Examination	The examination is an offline affair. The students can result online on Cluster University of Jammu website.
Student Admission and Support	Notification of admission to different semesters is released on the Cluster University of Jammu. The entire schedule is available on University website. The process of admission consists of registration on Admission Portal, filling of admission forms through online mode. After online filling of forms verification of documents takes place in the college admission committee comprising college faculty. Also, various committees and cells namely Students' welfare cell, scholarship committee, grievance redressal cell, counselling cell, placement cell, NSS, NCC etc. in the college are a part of support system to help fresher's adapt to the environment within the college.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2019	Nil	nil	nil

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6.3.2 - Number of professional development / administrative training programmes organized by teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participant (Teaching staff)
2020	Webinar on E-	nil	01/06/2020	03/06/2020	35

Learning Tools
for Teaching
and Learning

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr. Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Refresher Programme	1	21/10/2019	04/11/2019
Refresher Programme	2	10/12/2019	23/12/2019
Refresher Programme	2	11/12/2019	24/12/2019
Orientation Programme	1	11/09/2019	01/10/2019

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
74	74	48	

6.3.5 - Welfare schemes for

Teaching	Non-teaching
<p>The college administration permits the teaching staff to undergo different professional development programmes like refresher courses, orientation programmes, workshops and seminars. At a time, only 20 percent of the faculty is allowed to attend any course outside the institution. The college also organizes workshops and seminars for the development of its faculty members. The college teachers are also allowed to undergo Ph.D post doctorate programmes for the career advancement. They are also allowed to attend professional training organized by the state Govt. for their promotion. There is also a provision for financial aid in case of any medical emergency for teachers, 7 Teacher Welfare Fund is deducted from the remuneration of exam duties and evaluation which can be claimed in case of medical emergency. Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and special increments on emoluments, 3 increments on award of Ph.D, during the job 2 increments for M.Phil</p>	<p>The college also addresses the grievances of the non-teaching staff through the Grievance Redressal Cell headed by the chair. Computer Trainings are also organized for the non-teaching staff by the college. They are also allowed to attend professional training organized by the state Govt. for their promotion. Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and special increments on emoluments. Casual, Maternity, Child Care and Sick Leave as per policy Paternity leave</p>

qualification. Vacation leave based on academic calendar Casual, Maternity, Child Care and Sick Leave as per rules Paternity leave for male employees Medical leave Duty leave for attending conferences, congresses, symposia and seminars, delivering lectures in institutes and colleges. Medical assurance from ICICI Lombard for Insurance of teaching staff members for ease in accessibility to comprehensive health services. In case of any adversity College Teachers Association (CTA) and faculty members also contribute.

for male employees Earned leave which can be availed during the time of vacation period in the academic calendar of the college. Medical assurance from ICICI Lombard for Insurance of non-teaching staff members for ease in accessibility to comprehensive health services.

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

The institute doesn't conduct any internal financial audits when institute carries out external financial audits. The audit is conducted by state govt. and Auditors from Accountant General (AG) office of the Govt. After conducting the audits, the officers submit the audit report to Govt. with detailed objections if any. The compliance audit on the accounts of Principal, Govt. M.A.M College, Jammu was taken up as per accounting of Comptroller and Auditor General of India on 28.05.2019 to assess performance of the office on the criteria of planning process, financial management, programme implementation, internal control and monitoring regard an entry conference was held with the principal of the college on 28.05.2019. Audit has been done on the basis of expenditure vouchers for the period from 4/2017 to 3/2018 provided by FINAT and also adopted method of judgmental sampling on the basis of records of audited unit. Compliance audit was conducted with reference to the provision of: • Guidelines of CAG and other schemes being implemented by the department. • Jammu and Kashmir state financial code/ book of financial powers. • Circulars and instructions issued by GOI and State Govt. from time to time. • Annual Plans and monitoring schemes. • Auditing Standards of CAG. The annual administrative inspection of the institute for the period 2018- 19 was conducted with the nature of observations. Physical verification of the college has been conducted for last several years audit. The matter is brought to the higher authorities for further necessary action. The compliance audit on the accounts of Principal, Govt. M.A.M College, Jammu for the period from 4/2017 to 04/2019 was taken up on 28.05.2019 and concluded on 07.06.2019.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in
nil	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

NIL

6.5.3 - Development programmes for support staff (at least three)

NIL

6.5.4 - Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2020	Observance of Anti- Terrorism Day	21/05/2020	21/05/2020	21/05/2020
2020	6th International Yoga Day	21/06/2020	21/06/2020	21/06/2020
2020	International Women Day	06/03/2020	06/03/2020	06/03/2020
2020	Webinar on E- Learning Tools for Teaching and Learning	01/06/2020	01/06/2020	03/06/2020

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution in a year)

Title of the programme	Period from	Period To	
Symposium: Equal world is an Enabled World	07/03/2020	07/03/2020	1
Slogan writing Competition on international women day	07/03/2020	07/03/2020	

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

(A) The College uses LED lights and Energy Efficient Equipments. College has Installed solar panels on roof top of entire college

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of benef
Any other similar facility	No	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2019	1	1	12/12/2019	05	Winter Camp in Village MANDAL PHALLIAN	Cleanliness , Educational opportunities, Drug Abuse

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information hand book/prospectus 2019	19/07/2019	Since Govt. M.A.M. College , Jammu is organisation so every employ of the insti to fallow Civil Services Conduct Rules of Conduct of students is monitored by Dis committee , Anti ragging Committee etc. to fallow rules and regulations of the cc obtained from students at the time of admi Unit of the College observed punctually 1st to 6th april,2019

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Num
International youth day	12/08/2019	12/08/2019	
Teachers Day Celebration	05/09/2019	05/09/2019	
150th Birth Anniversary of Mahatma Gandhi	02/10/2019	02/10/2019	
UNO day	11/11/2019	11/11/2019	
First Aid Day	11/11/2019	11/11/2019	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Special Cleanliness Drive on 02/06/2019

International youth day was celebrated in collaboration with global foundation in which NSS Volunteers conducted a plantation drive in 2019 the campus.

Two days workshop on hazardous effect of plastic on 24th and 25th september, 2019

Winter camp in village Mandal Phallian of one week duration w.e.f 1st was organised in which, apart from other activities a massive cleanliness drive was successfully conducted.

plantation drive in college campus

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Title of the Practice: Faculty Improvement Programmes 2. Objective Practice Now days teaching are not limited to lecturing in the class dictating notes to the students and evaluating students based on class notes. Teaching is much beyond this. Technology will not replace great teachers but technology in the hands of great teachers can be transformative (..George Couros). Use of technology in teaching-learning process yields meaningful results not only for teachers but for students also. The objectives of Faculty Improvement Programmes are 1. To understand use of technology in education and identify key issues and challenges faced by the faculty of Maulana Azad Memorial College, Jammu. 2. To familiarize teachers of the college with use of technology in teaching-learning process. 3. To make teaching-learning process more interesting and enjoyable both for teachers and students. 3. The Context The entire world is moving towards digital education. Teaching is not confined to four walls of classroom. Now a day's students learn in a global classroom. When information is available at a click of a button, Students are more inclined to find information through internet through their mobile phones and computers. So a need for creation and dissemination of e-content was felt. Creation and dissemination of knowledge is very important in this context teacher are to be trained to create and disseminate e-content. The pandemic of COVID-19 has changed the way of life so is the teaching-learning process. The online class over mobile phone and computer has temporarily replaced the routine functioning of classroom teaching. In this regard it was felt to aware teacher about various online classroom software available to create assignments, online examination and its evaluation. Practice (400 words) Govt. Maulana Azad Memorial College, Jammu has initiated a practice of organising in house faculty improvement programmes for its faculty and by the faculty of the College, thereby saving both time and money. The Faculty Improvement program mainly aim at training teachers about smart interactive panels, use of power point presentation, creating content using different techniques and software such as SANKORE. Teachers are trained about online mode of teaching and evaluation. FDP on Online Learning Technologies Department of Computer Sciences, Government MAM P G College, Jammu in wake of Pandemic Covid-19 and in the interest of academics a 03 Days Faculty Development Programme webinar on "E-learning: Teaching and Learning" w.e.f 01st June-03rd June 2020 under the supervision of Prof. P.S. Thakur (Head of Department Computer Sciences) and Dr. Nan

Organizing Secretary under the guidance of Principal Prof. G.S I Addressing the participants through online mode on the concluding program, the Principal of the College urged all the participants to new e-learning technologies and utilize them to impart quality education to the students. Online webinars has emerged as a new platform for studies. The teachers should be well equipped with the new online technologies. This FDP was designed to cater the this need of hour. were delivered online using Google meet and the participants were about the various e-learning tools like Google Classroom, Screencast and were given hands on training on creating Google forms, quiz assignments and were also given detailed training on sharing e-content on Google drives using different techniques. The participants were aware about the ethical standards that must be adhered while creating content. A total of 350 participants registered for the programme at the webinar.

5. Evidence of Success Presentation using Digital interactive board: During various programmes teachers are using digital interactive for their presentations. Online Classes: Faculty Improvement programme remained very helpful to students as the faculty was well burst with classroom such as Google meet, wiseapp, webEX, Google classroom etc. Assignments: All assignments given to students for evaluation purpose generated and disseminated through online modes available. Online Examinations: As a learning outcome of faculty Improve Programmes all examinations (minor as well as major) were successfully conducted during pandemic of COVID-19. Content and Browsing Centre: The college is planning to create its own content generation facility. The college is also planning have its own centre where both students and teachers has access to e-content.

6. Challenges Encountered and Resources Required Funding and Resource persons: Online programmes such programmes require separate funding .Sometimes non availability of resource persons may results in delay or even cancellation of such programmes. Govt. Maulana Azad Memorial college, Jammu adopted a practice of using resource persons/resources/resource persons for organisation of such programmes.

Challenge to learn new things: Changing from traditional system of Education to use of technology and online mode of teaching was a challenge. But faculty improvement programmes and a constant efforts by the faculty to learn has a result that Faculty is well burst with use of technology to make teaching -learning process more meaningful, interesting and effective.

BEST PRACTICE 02

1. Title of the Practice: Psychological Counselling Cell

2. Objectives of the Practice : Psychological well being is very important in the present scenario as there is tremendous pressure on students to perform well. When students enter the college they are in an age group of 19 years which is a very crucial time. This is the time when children are working hard to establish their identity and this is the time when they get easily distracted and get involved in ill practices. Drug abuse is a one such threat. Moreover student coming from different college are from different Economic, Social, Cultural and religious background. Some boys and Girls joining the institution are not familiar with the Schools. It become Cultural shock for some students. Apart from these psychological problems vary from student to student. The objective of the Psychological Counselling Cell of Govt. Maulana Azad Memorial college is to play an important role in helping students to overcome their psychological problems. Psychological Counselling Cell follow basics ethics of counselling by maintaining privacy of the student seeking psychological counselling.

The Context : Counselling is very technical process as counsellor has to invade into personal thought process and related event of the client. While dealing with the issues client. Empathy on part of counsellor is very important for understanding the severity of the issues. Moreover

students are from a very tender age group. Their issues are very serious which need special attention. Maintaining secrecy and privacy of (student/staff) some time become difficult as counselling is done in hours of the college. Besides this counselling needs personal space and no distraction. To create such space in the college become difficult. Psychological Counselling Cell of Govt. Maulana Azad Memorial college uses free space available in the college rather than designating a room for psychological counselling. This helps in maintaining privacy of client. Availability of space is checked from the time table, which free classroom, laboratory of Psychology Deptt., Conference Hall etc who require psychological counselling approach convener/member Psychological Cell. A suitable time and venue for counselling is in the student. 4 The Practice: India is facing a great problem of drug delinquency (young children committing suicide). This need to be addressed psychological counselling is best way to deal with such problems. Under the importance of Psychological counselling union Govt. of India started psychological counselling in Educational Institutions. Trained counsellors are required in School and Colleges. Because students at school level face different psychological problems. If not addressed will affect the academic performance of a student. Major constraint and barrier are proper space for counselling and awareness among students for seeking psychological counselling. In this regard Govt. Maulana Azad Memorial College, Jammu has setup its own psychological Counselling Cell with the Dept. Of psychology as its convener. 5. Evidence of Success : Workshops are organised. Trained psychologist are invited for counselling sessions. Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu has organised different awareness programmes . To create awareness among students/staff frequent workshops needs to be organised. Psychological Counselling Cell of Govt. Maulana Azad Memorial college is trying its level best for psychological well being of its students and staff. 6. Problems Encountered and Resources Required As there is no provision for psychological evaluation of student seeking admission in Constituent Colleges of Cluster University of Jammu. There is lack of awareness among students coming from varied backgrounds to the College. There is lot of hesitation among students to seek psychological counselling becomes difficult to identify the students who actually require psychological counselling. Although Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu organise program for general psychological counselling of students.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria. If you have your institution website, provide the link

https://mamcollegejammu.in/admin_panel/files/1220217043870.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

Martyrs Day is celebrated in the memory of Lieutenant Sushil Khajuria on 28th September every year. Martyrs Day or Shaheed Diwas is celebrated in the memory of Lieutenant Sushil Khajuria to pay tribute to extraordinary brave supreme sacrifices by the son of the soil. No doubt, he has sacrificed for the safety and security of the country. He is a source of inspiration for the young students of the college. At such a young age, he came forward to serve the nation. On 28th September 2011 he fought with bravery

terrorist. So, to pay homage to Lieutenant Sushil Khajuria Martyr celebrated on every year. Lieutenant Sushil Khajuria was born on 28 in district Samba of Jammu and Kashmir. Son of an army veteran Nb. S Dutt Khajuria, Lt Khajuria completed his schooling from Kendriya No. 1, Gandhi Nagar, Jammu. He was second among four siblings with brother Anil, younger brother Sunil and sister Deepika. He joined Officers' Training Academy (OTA) after completing his graduation from Maulana Azad Memorial College, Jammu, and was commissioned into the Service Corps on 20 March 2010. Lt Sushil Khajuria though commissioned as an ASC was deputed to 18 Grenadiers unit deployed in JK as his first assignment. Lieutenant Sushil Khajuria joined the unit at Panzgam on 2010. He was made the Ghatak Platoon Commander from the beginning and in combat, conducting counter-terrorist operations in the treacherous mountainous terrain of the frontiers of Kupwara in Jammu and Kashmir. His first real encounter was on 29 July 2011, where he gave an excellent performance of himself and the battalion was successful in neutralizing one of the terrorists. Kupwara Operation: 28 Sep 2011 On 28 September 2011, Lt Khajuria was leading his team in a rugged and difficult terrain with steep slopes and thick undergrowth, simultaneously, coordinating movements with other teams based on specific input by higher formation headquarters. A neighbouring formation about the presence of an infiltration column of approximately 5 to 6 terrorists in the general area of Kopra, in Kupwara district. The teams were launched on a search and destroy mission to locate and eliminate the terrorists. While scouting a nullah, his team came under heavy fire, his buddy having been pinned down by the terrorist fire and realizing that the terrorists were entrenched in an advantageous position behind a big rock, Sushil Khajuria crawled through thick foliage to a flank and spotted the terrorists under covering fire from his team. Unmindful of his personal safety, he charged at the terrorists, up the slope, killing two of them. During the operation Havaldar Ravi Kumar, the leading scout of another team got shot by the terrorists at around 10.30 hrs and was severely injured. Ravi Kumar could not move, under fire from the terrorists. Lieutenant Khajuria then volunteered to retrieve the injured Hav. Ravi Kumar, crawling towards Hav, Lt Sushil Khajuria was fired upon.

Provide the weblink of the institution

https://mamcollegejammu.in/admin_panel/files/1220217016980.pdf

8.Future Plans of Actions for Next Academic Year

Faculty to be trained for online teaching, conduct of examination and evaluation. The faculty shall be encouraged to register themselves on SWAYAM for upgrading their teaching learning skills. Students should be encouraged to take online courses through MOOC and other online platforms. Content developed by the faculty members for Higher Education Department should be shared with the students through platforms like Zoom, WhatsApp etc. More ICT enabled class rooms should be created in the institution to cater the need of interactive learning of the students. Psychology counseling cell of the institution shall be encouraged to conduct online webinars on mental health and wellness to manage the stress caused by COVID-19. The faculty of the institution should also be trained to make use of all the ICT tools available in the institution for the benefits of the students. All the HODs will be required to observe the activity calendar through online mode. All the college staff will be directed to ensure

observance of COVID appropriate behavior and instructions issued by Disaster Management authority UT of JK from time to time.

