

## ***Format for Annual Quality Assurance Report (AQAR) of the IQAC.***

Name of the Institution : Govt. Maulana Azad Memorial College, Jammu.  
Year of Report : 2014-15

### **Section A: Plan of action chalked out by the IQAC in the beginning of the year towards the quality enhancement.**

The action plan designed by the IQAC in the beginning of the year included the initiation of the P.G courses in English, Urdu, Music, Linguistics. The second action plan designed by the IQAC in the beginning of the year included the completion of the construction of women hostel, indoor stadium and swimming pool, completion of the construction of PG blocks in Mathematics also the blocks for BBA, BCA and Music. The repair and the renovation of the main Academic block and proposal for a separate examination hall was also major agenda for the year 2014-15.

### **Section B: Details in respect of the following**

#### **Q1. Activities reflecting the goals and objectives of the institution.**

**Ans.** A wide variety of activities ranging from seminars, symposiums, drives were organized which helped the students to bring out their talent. Important days like world AIDS Day, Education Day, Voters Day, Women Day were celebrated in the campus, Numerous activities like seminars lectures and workshops were conducted by the various Department. The NSS & NCC units of the College in collaboration with University of Jammu conducted various workshops guest lectures in the different subjects were also initiated. Campaigns and drives to promote Gandhian Philosophy Studies Centre.

#### **Q2. New academic programmes initiated (U.G and P.G).**

**Ans.** Semester system of under graduates also implemented during this year B.A English Hon's was also implemented during the session 2014-15. Masters in English Urdu, Music and Hindi were also initiated during this period.

#### **Q3. Innovations in Curricular design and transaction.**

Innovation in curricular design included the modification and updating of syllabi in various subject. With the advent of semester system complete change in syllabi was also there.

#### **Q4. Inter-disciplinary programmes started.**

Inter-disciplinary programs were started (MIL)

#### **Q5. Examination reforms implemented.**

**Ans.** Internal Examination has been centralized in addition to this committees are also formed for the smooth conduct of examination. There is a separate committee of faculty member on external duty and the same is approved by the University of Jammu.

#### **Q6. Candidates qualified: NET/SLET/GATE etc.**

N.A

Q7. Initiative towards faculty development programme.

Ans. Faculty is encouraged to undergo various faculty improvement courses for the upgradation of the skills of the teachers. Faculty is also encouraged to undergo various seminars, refreshers courses, orientation courses, workshops etc.

Q8. **Total number of seminars/workshop conducted in 2014-2015**

- Intra-Collegiate symposium was organized by Gandhian Study centre on the topic truth and non-violence in collaboration with Gandhi Global family on 11<sup>th</sup> March 2015

Q9. **Research projects a) Ongoing b) Completed in 2013-2014.**

None

Q10. **Patents generated if any.**

None

Q11. **New Collaborative Research Programmes.**

N.A

Q12. **Research grants received from agencies.**

Ans. Research grants have been received from UGC which are being availed by the faculty members for the Ph.D. Two minor research programs are sanctioned by UGC in the Department of Mathematics, and statistics are being pursued.

Q13. **Details of research scholars.**

There is no provision in our College to act as research Guide.

Q14. **Citation index of faculty members and impact factor.**

The faculty have published many articles in their respective disciplines and some are used as reference material. The faculty upgrades knowledge skills by pursuing extensive research in their respective disciplines and further by publishing articles on the same.

- **Devinder K. Sharma**, Chetan S. Shripanavar, Sumati Anthal, Vivek K. Gupta and
- **Rajni Kant\***
- “5-((Methoxyimino){2-[(2-methylphenoxy)methyl]phenyl)-N-phenyl-1,3,4-oxadiazole-2-
- amine.”
- **Acta Cryst., E70 (2014) o357–o358.**

Q15. **Honors/Awards to the faculty: National and International.**

Ans. Dr. Kailash Mehra HOD Music was conferred with shradha samman and prestigious state award in performing Arts.

Q16. **Internal resources generated.**

1. IGNOU-Internal resources are generated by virtue of rent recovered from IGNOU regional centre for the conduct of IGNOU term end examination in the month of June and December.
2. Regular fees
3. Late fees
4. Fine
5. Rent recovered from canteen proprietor and spent on repair of the canteen.

**Q17. Details of department getting assistance/recognition under SAP, COSIST (Assist), DST, FIST and other programmes.**

Ans. UGC projects undertaken and completed by the department of statistic where a statistical survey was done with an approved amount of Rs. 1,00,000/- on the topic socio economic and health implication in Jammu and Kashmir project was completed and submitted during the year 2014-15.

**Q18. Community services programmes for the session 2016-17.**

Ans. NSS volunteers conducted and participated in numerous community service programs in the year 2014-15.

**NSS achievements:**

- One NSS volunteer Mr. Amjed Bhat selected for Pre-RD and RD.
- One NSS volunteer awarded Vice-Chancellor,s commendation certificate.
- NSS wing conducted education survey in collaboration with annual status of education report (ASER) of Jammu district.
- NSS wing of the College organized five days special camp for the collection and distribution of essential material for flood victims of Jammu and Kashmir.
- Two NSS volunteers Mr. Jasveer Singh and Mr. Veer Singh selected for Pre-RD.

**NCC achievements:**

- Event RDC - seven cadets selected for Rajpath and Gaurd of Honours.
- Event TSC - Two cadets selected for Gaurd of Honours.
- Event YEP – Two cadets Raghav YEP Bangladesh Neeraj Chowdhary YEP in Sri Lanka.
- Event Shooting, competition – Two cadets Tarun Dev Singh Jamwal best shooter and Rishank Parihar best shooter.
- Event Local RD – Thirty Five cadet, maximum participation by Govt. MAM College.
- Event SSB screening – Two cadets Raghav Sharma and Vikas Sangh selected.

**Q19. Teachers and Officers newly recruited.**

Teachers are recruited by the Public Service Commission of the Jammu and Kashmir Govt. and the administrative staff of the institution is recruited by the Department of Higher Education.

**Q20. Teaching/Non-Teaching staff ratio.**

59:16

**Q21. Improvements in the library services.**

**Ans.** Apart from sufficient number of books related to different academic subjects, current affairs, general awareness etc. New services viz personalize reference, user education activities, maintenance of visitor record has been initiated in this session.

**Q22. New books /journals subscribed and their value.**

Year	No.of books granted(Govt.grant)	Amount in Lacs	No.of books granted(UGC grant)	Amount in lacs	Total Amount
2014-15	894	4.3	Nil	Nil	4.3

**Q23. Courses in which students assessment of teachers is introduced and the action taken on student feedback.**

**Ans.** There is regular feedback from students, which is done through filling up of feedback forms by the students. Based on the record obtained from feedback forms, teachers him/ her self take correctives measures to enhance his/ her teaching abilities. But there is no procedure of taking action in favour or against teacher bases on feedback forms.

**Q24. Feedback from stakeholders.**

**Ans.**The feedback is obtained from the stakeholders during frequent interaction, annual meetings and during admissions.

**Q25 Unit cost of education.**

Unit cost of Education

Session	Including salary(Rs.)	Excluding salary(Rs.)
2014-15	40682	7336

**Q26. Computerization of administration and the process of admissions and examination results, issue of certificates.**

**Ans.** Whole administrative block is computerized. In session 2014-15 a broadband connection is installed in the administrative block to download various circulars/ orders, SRO issued by Higher Education Department of the state for other updates.

**Q27. Increase in the infrastructural facilities.**

- New equipments are purchased by different science Departments. The work on Girls Hostel building is going on and expected in near future.

**Q28. Technology upgradation.**

**Ans.** Two Smart Class rooms are made functional.

**Q29. Computer and internet access and training to teachers, non-teaching staff and students.**

Ans. As per the past practice the Department of Computer Application organized training for faculty and non teaching staff to educate and enhance their knowledge and I.T skills.

**Q30. Financial aid to students.**

Ans.No Financial Aid given to the students

**Q31. Activities and support from the Alumni Association.**

The college plan to hold the Alumni meet in the coming session.

**Q32. Activities and support from the parent teacher association.**

Ans. The college obtains feedback from the parents with regard to the performance, regularity and discipline of the students as and when required and their suggestions are given due consideration by the staff and management.

**Q33. Health services.**

Ans. The college has a health centre headed by two Medical Assistants. The centre provides primary health consultancy and medicines to the students and staff of the College. A comprehensive lecture was delivered by Dr. Sudan to the students and faculty regarding the same.

**Q34. Performance in sports activities.**

Ans. The College won 5 Intercollegiate trophies in Fencing Handball, Basket Ball Boxing & Runners up trophy in weight lifting.

**Q35. Incentives outstanding sports persons.**

Ans. The College won 5 Intercollegiate trophies in Fencing Handball, Basket Ball Boxing & Runners up trophy in weight lifting.

**Q36. Students achievements and awards.**

S.No.	Name of the Students	Event	Prize/ Award
1.	Hemant Dogra	One day Seminar in “Role of ICT for sustainable Development”	2 <sup>nd</sup>
2.	Deeraj Kumar Mahajan	Quiz and symposium organized by PG Department of Blood Transfusion	1 <sup>st</sup>
3.	Ajay Vaid &Anchal Singh	Quiz and symposium organized by PG Department of Blood Transfusion	2 <sup>nd</sup>
4.	Inter College Symposium on the topic “Peace Education”		3 <sup>rd</sup>

5.	North Zone Declamation contest		2 <sup>nd</sup>
6.	A team of 15 students participated in play based on Theatre Workshop		Certificates
7.	Aanchal Singh	Inter College Symposium on the topic “Peace Education”	1 <sup>st</sup> Consolation
8.	Rajat Sharma	Inter College Symposium on “Peace Education- Need of the hour”	3 <sup>rd</sup>
9.	Winner up in fencing handball, basketball, badminton		

Q37. Activities of the Guidance and Counselling.

Ans. Guidance and counselling cell plays a pivotal role in guiding the students for the selection of the course at the undergraduate level at the time of admission, counselling and guidance sessions were conducted by the centre in several subjects at the commencement of the session wherein the students were briefed about the significance and future prospects in the same.

Q38. Placement Services provided to the students.

Ans. Under the aegis of UDAAN Project:- An initiative by the Govt. awareness and orientation programs are organized for the students with a motive of providing opportunities for placements in reputed companies.

Q39. Development programs for Non-Teaching Staff.

Ans. Computer literacy workshop for Non-teaching staff was organized by the BCA Department.

Q40. Good Practices of institution.

- Annual Maulana Abul Kalam Azad Rolling Trophy was organized for all Colleges of Jammu Province to commemorate National Education Day.
- Extension lecture on various subjects.
- Annual Picnics/ Educational Trips for students.
- Alumni meet and parent teacher meetings outstanding performance of the students in NSS, NCC, Sports etc. is an integral good and healthy practice of the College celebration of important days

Q41. Linkages developed with National/International, Academic/Research bodies.

Ans. The College has linkage with various institutions within and outside the state for teachers to be deputed for refresher/ orientation programmes.

Q42. Action taken report on the AQAR of the previous year.

Ans. The IQAC performs in accordance to the AQAR of the previous year as illustrated the following targets were achieved:-

- Launch of the Maulana Abul Kalam Azad Rolling Trophy for all of the Govt. Colleges of Jammu province
- Two day NAAC sponsored National seminar on the theme “enhancing quality in Higher Education : A paradigm shift towards global consciousness”.
- Infrastructural up gradations:- Construction of the Indoor stadium, swimming pool, women hostel, BCA and BBA blocks.

Q43. Any other relevant information the institution wishes to add.

Ans. The institution is in the process of initiation of the industrial and cultural visit for the BBA student and also initiation of workshop on new education policy and separate examination Hall for the students.

#### Section C: Outcome

The institution was able to achieve most of the targets as planned at the commencement of the session. It was phenomenal and historical for the college to launch the Maulana Abul Kalam Azad Rolling trophy for the college system that semester system was implemented, B.A English Honours course started and minor research program was sanctioned by the UGC for the Department of Statistics during the session 2014-15. The year was both productive and progressive as it witnessed infrastructural upgradation, construction of two Smart Class Rooms were made functional, moreover the whole administrative block was computerized. The College won 5 Intercollegiate trophies in Fencing, Handball, Basketball, Badminton, and Boxing. Apart from these outcomes Dr. Kailash Mehra HOD Music was conferred with Shradha Samman and Prestigious State award in Performing Arts.

#### Section D: Plans of the HEI for the next year

- Initiation of the Industrial and cultural visit for BBA students.
- The College Plan to hold the Alumni meet in the next year.
- Conducting of Maulana Azad Rolling Trophy for College of Jammu Province in the coming session.
- Proposal for celebrations of International Yoga Day, World AIDS Day and other important days.
- Introduction of CBCS system and Honours courses in Physics, Mathematics and Integrated five years course in English.
- To speed up the pace of construction of BBA/ BCA block indoor stadium and women Hostel.

Name & Signature of Co-ordinator, IQAC



Dr. Twinkle Suri

Name & Signature of Chairperson, IQAC



Dr. Anita Sudan