

## ***Format for Annual Quality Assurance Report (AQAR) of the IQAC.***

Name of the Institution : Govt. Maulana Azad Memorial College, Jammu.  
Year of Report : 2015-16

### **Section A: Plan of action chalked out by the IQAC in the beginning of the year towards the quality enhancement.**

The action plan for the session 2015-16 includes industrial and cultural visit for BBA students and to initiate motivational lectures for students. It was also decided to hold the Alumni meet and celebrate international Yoga Day, world AIDS day and to conduct MAM Rolling Trophy for Colleges of Jammu province in the current session. IQAC planned to speed up the pace of construction work of BCA and BBA blocks, indoor stadium and women hostel. It was also planned to initiate the CBCS system and Honours courses in Physics, Maths and Integrated five years courses in English and Linguistics.

### **Section B: Details in respect of the following**

#### **Q1. Activities reflecting the goals and objectives of the institution.**

**Ans.** College is always involved in large number of activities ranging from symposium and seminar drives by various Departments. These activities proves as a platform for the students to carve out their talent in every field. Alumni meet was held during this year in which the esteemed Alumni of the College shared their experiences and gave suggestions for the betterment of the College. Various campaign and drives were undertaken to promote various important days such as voters day, education day, AIDS day, NSS & NCC unit of the College organized various programmes and camps in which the students participated and improved their overall performance in various fields

#### **Q2. New academic programmes initiated (U.G and P.G).**

**Ans.** It is hoped that integrated course English (Five years) will be started in the upcoming session.

#### **Q3. Innovations in Curricular design and transaction.**

**Ans.** Due to semesterisation, complete change in syllabus is on the cards in nearly all the subjects. New syllabus are framed with the active participation of the faculty from the University as the board of studies meeting is organized by the University of Jammu

#### **Q4. Inter-disciplinary programmes started.**

**Ans.** None

#### **Q5. Examination reforms implemented.**

Due to introduction of semester system, the College conducts one internal assessment and one term end examination. Jammers are installed in the examination centres to avoid any un-fair means in addition a monitoring committee ensures smooth conduct of the examination.

#### **Q6. Candidates qualified: NET/SLET/GATE etc.**

N.A

Q7. Initiative towards faculty development programme.

Ans. Prof. Neetu Singh (Mathematics), Prof. Devinder Kumar Sharma (Physics) and Rohini Jamwal (Mathematics) were on two year FIP for Pursuing their Ph.D.

Q8. **Total number of seminars/workshop conducted in 2015-2016.**

➤ World AIDS day was marked by symposium on 1<sup>st</sup> December 2015.

Q9. **Research projects a) Ongoing b) Completed in 2015-2016.**

None.

Q10. **Patents generated if any.**

None

Q11. **New Collaborative Research Programmes.**

N.A

Q12. **Research grants received from agencies.**

NIL

Q13. **Details of research scholars.**

There is no provision in our College to act as research Guide.

Q14. **Citation index of faculty members and impact factor.**

The faculty have published many articles in their respective disciplines and some are used as reference material.

➤ **Devinder k. Sharma**, K. N. Subbulakshmi, B. Narayana, B. K. Sarojini, S. Anthal and

**Rajni\_Kant**\*“N-{(Z)-3-Oxo-3-[(E)-(pyridin-2-ylmethyl)diazanyl]-1-(thiophen-2-yl)prop-1-en-2-yl}benzamide”**IUCr Data, 1 (2016) x161276.**

➤ **Devinder k. Sharma**, A. Jayashree, B. Narayana, B. K. Sarojini, S. Anthal and **Rajni Kant**\*  
“Synthesis, Characterization and Crystal Structure of 2-(4-(Benzyloxy)phenyl)-4,5-diphenyl-1*H*-imidazole”  
**Rasayan journal of chemistry, 9 (2016) 667-672.**

Q15. **Honors/Awards to the faculty: National and International.**

No

Q16. **Internal resources generated.**

1. IGNOU-Internal resources are generated by virtue of rent recovered from IGNOU regional centre for the conduct of IGNOU term end examination in the month of June and December.

2. Regular fees
3. Late fees
4. Fine
5. Rent recovered from canteen proprietor and spent on repair of the canteen.

**Q17. Details of department getting assistance/recognition under SAP, COSIST (Assist), DST, FIST and other programmes.**

Nil

**Q18. Community services programmes for the session 2015-16.**

Ans. NSS volunteers conducted and participated in numerous community service programs in the year 2015-16.

**NSS achievements:**

- Extension Lecture on NSS, celebration of NSS Day, Cleanliness drive in the campus, Dr. Rajesh Singh Bhau delivered a lecture on HIV/ AIDS awareness.
- NSS wing organize 3 days workshop on New Education policy.

**Q19. Teachers and Officers newly recruited.**

Teachers are recruited by the Public Service Commission of the Jammu and Kashmir Govt. and the administrative staff of the institution is recruited by the Service Selection Board of the Jammu and Kashmir Govt.

**Q20. Teaching/Non-Teaching staff ratio.**

75:23 (3:1)

**Q21. Improvements in the library services.**

Ans. The Library was improved with the introduction of references CAS, bibliographic and reprographic service

**Q22. New books /journals subscribed and their value.**

Year	No.of books granted(Govt.grant)	Amount in Lacs	No.of books granted(UGC grant)	Amount in lacs	Total Amount
2015-16	514	2.73	503	2.5	5.23

**Q23. Courses in which students assessment of teachers is introduced and the action taken on student feedback.**

Ans. There is regular feedback from students, which is done through filling up of feedback forms by the students. Based on the record obtained from feedback forms, teachers him/ her self take correctives

measures to enhance his/ her teaching abilities. But there is no procedure of taking action in favour or against teacher bases on feedback forms.

**Q24. Feedback from stakeholders.**

Ans.The feedback is obtained from the stakeholders during frequent interaction, annual meetings and during admissions.

**Q25 Unit cost of education.**

Unit cost of Education

Session	Including salary(Rs.)	Excluding salary(Rs.)
2015-16	56089.83	15675.60

**Q26. Computerization of administration and the process of admissions and examination results, issue of certificates.**

Ans. Whole administrative block is computerized. In session 2015-16 a broadband connection is installed in the administrative block to download various circulars/ orders, SRO issued by Higher Education Department of the state for other updates.

**Q27. Increase in the infrastructural facilities.**

- Emphasis was laid on speedy construction of BBA, BCA and Mathematics Blocks and swimming pool and indoor stadium.
- Focus was also laid on renovation of Administrative and Academic block (under RUSA).

**Q28. Technology upgradation.**

Ans. ITC enabled Lab.in BBA and BCA

**Q29. Computer and internet access and training to teachers, non-teaching staff and students.**

Ans. As per the past practice the Department of Computer Application organized training for faculty and non teaching staff to educate and enhance their knowledge and I.T skills.

**Q30. Financial aid to students.**

Financial Aid

The financial aid to the needy students, minority students, SC/ ST/ OBC and also to the BPL students is provided by both the Institution as well as the funding agencies such as the Social Welfare Department (J&K).

S.No	Year	Total no. Of students	Amount
1.	2015-16	Nil	Nil

**Q31. Activities and support from the Alumni Association.**

An Alumni meet was organized in the College wherein the Alumni's from various fields attended the meet and shared their opinion on varied issues. They pledge their support for the institution.

Q32. Activities and support from the parent teacher association.

Ans. The college obtains feedback from the parents with regard to the performance, regularity and discipline of the students as and when required and their suggestions are given due consideration by the staff and management.

Q33. Health services.

Ans. The College has a separate First AID centre catering the needs of both students and staff of the College and efficiently managed two permanent Pharmacists

Q34. Performance in sports activities.

Ans. The College lifted the winning trophies basketball and Kabaddi and runners up trophy in badmintons

Q35. Incentives outstanding sports persons.

Ans. Daily refreshment during the practice session are provided to the students of the College and the winners are appropriately felicitated by the Principal Wahid

Q36. Students achievements and awards.

- 14<sup>th</sup> Veeranna Aivalli memorial debate competition first prize bagged by Wahid Anjum of B.A Part-III.
- Maulana Abul Kalam Azad Memorial Trophy was lifted by Wahid Anjum B.A Part-III.
- Students lifted trophy in basket ball and Kabaddi.
- Students participated in theatre workshop from 12<sup>th</sup> to 30<sup>th</sup> march 2015.
- Students participated in Sa Ma Pa festival in Feb 2016.
- Students of P.G Department of Mathematics participated and presented posters in National Conference of Mathematics held at GGM Sc. College on March 25-26, 2015.
- Two students participated in one day National conference of Mahematics held at University of Jammu on 2<sup>nd</sup> March 2015 and won first and 3<sup>rd</sup> prize.
- An Industrial visit of BB A Part-III students to Chenab textile mill Kathau on 21<sup>st</sup> Feb. 2015.
- A cultural visit to Baba Sidh Gorla Temple Sounkha Morh for BBA 2<sup>nd</sup> year student on 11<sup>th</sup> march 2015.
- A lecture on hospitality and tourism was delivered by Prof. Khanna Department of Tourism University of Jammu.

NCC Achievements

- One NSS volunteer Akash Panotra selected in Pre-RD
- 2 Volunteers Deeraj Kumar and Ashish Kumar selected for adventure camp outside the state.
- 9 Cadets selected for guard of honour.
- Cadet Shivraj Singh declared best shooter in Mavalankar shooting competition.
- Cadet Manik Singh Jamwal commissioned as Officer.
- 4 Cadets got first four top positions in half marathon organized by NCC.

## NSS Achievements

- NSS volunteer Akash Panotra selected for Pre-RD.
- 2 Volunteers Deeraj Kumar and Ashish Kumar selected for adventure camp outside the state.

## Display your talent:

- In the event flower arrangement Mehak was awarded first prize, for monoacting, mimicry, Masood Qadir got 1<sup>st</sup> and 2<sup>nd</sup> Prize respectively, in photography got certificate of merit.

## Q37. Activities of the Guidance and Counseling.

Ans. Guidance and Counseling cell plays a pivotal role in guiding the students for the selection of the courses at the under graduate level at the time of admissions. Counseling and Guidance sessions were conducted by the centre in several subjects at the commencement of the session wherein the students were briefed about the significance and future prospects in the same.

## Q38. Placement Services provided to the students.

- Series of orientation and training programmes under the aegis of the UDAAN project were organized to educate students about the employment opportunities in distinguished companies.

## Q39. Development programs for Non-Teaching Staff.

Ans. Computer Literacy work shop for non teaching staff was organized by the BCA department, to acquaint them with basic working skills.

## Q40. Good Practices of institution.

- Susheel Khajuria Inter collegiate Memorial Trophy was organized to mark NCC Day celebrations in the memory of the former NCC Cadet/Student – Susheel Khajuria who attained martyrdom in a militant attack in Kashmir.
- Annual Maulana Abul Kalam Azad Rolling Trophy was organized for all Colleges of Jammu Province to commemorate National Education Day.
- Extension lecture on various subjects.
- Annual Picnics/ Educational Trips for students.
- Alumni meet and parent teacher meets outstanding performance of the students in NSS, NCC, Sports etc. is an integral good and healthy practice of the College celebration of important days.
- Community services and blood donation organized by NCC and NSS.
- Parent teacher meet.
- Strengthening of the infrastructural facilities, construction of new blocks girls hostels, canteen.

## Q41. Linkages developed with National/International, Academic/Research bodies.

Ans. The Faculty has linkage with various institutions with in and outside the state. Teachers are deputed for refresher/ orientation programmes with in and outside the state.

Q42. Action taken report on the AQAR of the previous year.

The IQAC performs in accordance to the AQAR of a previous year as illustrated the following targets were achieved:

- Maulana Abul Kalam Azad rolling trophy for the all the Govt. Colleges of Jammu province.
- .Effective functioning of smart class room.
- Infrastructural up gradations – construction of Indoor stadium, Women’s hostel, BBA BCA blocks.
- Extension activities by the Gandhian Studies Centre, NCC and NSS wings.
- .Computerization of whole administration block.

Q43. Any other relevant information the institution wishes to add.

The institution has celebrated various events like world AIDS day International Yoga day and Alumni meet. Various motivational lectures and visits have been organized by the College.

#### Section C: Outcome

The institution was able to achieve most of the targets as planned at the commencement of the session. College has organized an Alumni meet and had celebrated various day like International Yoga Day worlds AIDS day and many others. Construction work of BBA and BCA block has speeden up and so is the construction work of women hostel and indoor stadium. Maulanan Azad Memorial Trophy was also conducted very smoothly and effectively.

#### Section D: Plans of the HEI for the next year

- Initiation of CBCS system.
- Organizing Maulana Azad Rolling trophy for all the Govt. Colleges of Jammu.
- Upgradation of infrastructure such as speed up the pace of construction of indoor stadium women hostel BBA and BCA block.
- Initiation of new courses like MA Music, Urdu Literature B.Sc. Honours and Honours Maths.

Name & Signature of Co-ordinator, IQAC



Dr. Twinkle Suri

Name & Signature of Chairperson, IQAC



Dr. Anita Sudan