



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT MAULANA AZAD MEMORIAL COLLEGE JAMMU
Name of the head of the Institution		Prof. Ramesh Chander
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01912453497
Mobile no.		9419139015
Registered Email		mamcollege1954@rediffmail.com
Alternate Email		iqacmamcollege1954@gmail.com
Address		Dr. B.R Ambedkar Road, Opposite University of Jammu, Jammu and Kashmir, India
City/Town		Jammu
State/UT		Jammu And Kashmir

Pincode	180006																								
2. Institutional Status																									
Affiliated / Constituent	Constituent																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Prof. Rakesh Koul																								
Phone no/Alternate Phone no.	01912460137																								
Mobile no.	9419206393																								
Registered Email	profneerajsharma@gmail.com																								
Alternate Email	assignmentsmam2020@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://mamcollegejammu.in/admin_panel/files/1220218048209.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://mamcollegejammu.in/noticedet.aspx?id=101																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>78</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.85</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	78	2004	03-May-2004	02-May-2009	2	B	2.85	2012	05-Jul-2012	04-Jul-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	78	2004	03-May-2004	02-May-2009																				
2	B	2.85	2012	05-Jul-2012	04-Jul-2017																				
6. Date of Establishment of IQAC	01-Jan-2004																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of yearly academic calendar.	05-Jun-2017 1	26
Reconstitution of various committees.	08-Aug-2017 1	26
Up gradation of Basic facilities for students.	13-Sep-2017 1	2200
Intra College Symposium Contest	08-Nov-2017 1	50
Inter College 3rd Annual Maulana Abul Kalam Azad Rolling Trophy Symposium Contest.	11-Nov-2017 1	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt Maulana Azad Memorial College	Annual Budget	State Government	2017 365	166488000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Meetings of IQAC 2. Participation in NIRF AISHE 3. All the departments were encouraged to conduct seminars, workshops, conferences, etc. 4. All the staff was encouraged to attend seminars, workshops, conferences, refreshers and orientation courses. 5. Students were encouraged for higher studies to get admissions in different universities.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
TEACHERS DAY, INTERNATIONAL YOUTH DAY, MARTYR DAY be observed	More than hundred students have participated in the events.
Quiz be conducted under the banner of Swatch Bharat Abhiyan	Thirty students participated in the program.
To organize a workshop on Healthy Life style for the students	Teachers and students participated in the program.
Encourage to instill a sense and feeling of patriotism amongst the students, National Integration day be observed.	Teachers and students participated in the program.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. MAM College is a constituent college of the Cluster University of Jammu. Earlier it was affiliated with the University of Jammu and hence followed the curriculum of University of Jammu. In the year 2017-18 it became affiliated to the Cluster University of Jammu and therefore it follows the Cluster University prescribed curriculum. In the year 2017-18 two new programmes, that is, UG Physics honors and UG Mathematics honors were introduced in the College. The introduction of new programmes and courses ensures the enrichment of curriculum. Different steps are followed by the institution to ensure effective curriculum delivery through a well planned and documentation process. The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed on the College Website. Meetings are held in each department at the end of each Semester to discuss about the course distribution for the next Semester. Based on the expertise of individual Professor, the syllabus is allotted to them by the Head of the Department. Every department prepares teaching plan, allotting term-wise topics to be taught. Syllabus of each subject for each Semester is provided to the students which is also available on the University Website. Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Time-Table Committee and is displayed on the notice boards for ease of the students. Conventional classroom teaching is blended with use of ICT to make the teaching-learning process more learner-centric. Classroom teaching is supplemented with seminars, workshops, special lectures and Tutorials, Departmental Quiz, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation. The College Library has quality books pertaining to the needs of every department and the same are made available to the teachers and students. Remedial classes are conducted for slow learners. Advance Learners are made to solve University Question papers and efforts are made by faculty members to improve the performance of both. Record of the regular attendance, mark lists and progress of the students are maintained by the respective departments. Students are motivated & encouraged to participate in different co-curricular & extension activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	During this session college became the constituent part of Cluster University of Jammu, so new courses were introduced in semester first and second. Students of semester third to sixth were following University	Nil

of Jammu curriculum. In University of Jammu curriculum, new courses were introduced in semester third and fourth under CBCS. CLUJ has also introduced UG Honours (Physics & Mathematics) in our college. All information is given in the uploaded file.

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	CBCS was already implemented in the year 2016-17. In PG Mathematics CBCS was implemented in 2017-18.	11/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOCIOLOGY OF INDIA	11/01/2018	493
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Course Code: UBBAPV651	28
BCA	COURSE CODE : BCA-601	21
BA	Course Code: 1GEOPC0201	96
MA	COURSE CODE : 2MUSPR0401	1
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Non-Medical	450	Nil	599
BA	Arts	1000	Nil	1486
BCA	Computers	40	Nil	44
BBA	Management	40	Nil	48
BSc	Physics Hons	35	Nil	17
BSc	Math Hons	35	Nil	23
BA	English Hons	35	Nil	18
MSc	Mathematics	40	Nil	43
MA	Music	15	Nil	2

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2963	74	74	Nil	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
79	71	7	1	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The process of Mentoring is an individualized form of counseling and guidance activities. It addresses the needs of the students to have a friend, a counselor and a confidante on the campus. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. Effective mentoring begins with the faculty and depends upon the healthy relationship between faculty and students. Mentor A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and

personal growth. The mentor guides a student in his /her academic pursuits and emotional and psychological development, particularly in the latter's' transition phase. The mentor also guides his wards in how much they should try to achieve and the means to achieve their objectives. Govt MAM College , Jammu College has adopted and implemented a Mentoring System as a student support measure. The system, though flexible, functions along well-defined lines. Each faculty member is the mentor of a group of 15 students allocated to him/her by the Head of the Department. The teacher mentor collects personal information from the ward without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling to the wards. Critical issues are brought in the notice of the Head of the Department. The teacher meets the wards informally outside class hours as well and guides them regarding their career options. Counselling is also provided by Psychological Counselling Cell to the students at regular intervals. Mentoring is also provided to the students by the Career Counselling and Placement Cell. Types of Mentoring: • Professional Guidance – regarding professional goals, selection of career, higher education. • Career advancement – regarding self-employment opportunities, entrepreneurship development, morale, honesty, and integrity required for career growth. • Course-specific – regarding attendance and performance in the present semester and overall performance in the previous semester. Responsibilities: The Mentor • Meets the group of students at least twice a month. • Continuously monitors, counsels, guides and motivates the students in all academic matters. • Advises students regarding choice of electives, projects, summer training(BBA) etc. • Contacts parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes etc • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Intimates HOD and suggest if any administrative action is called for. The HOD • Meets all mentor of his/her department at least once a month to review the proper implementation of the system • Advises mentors wherever necessary. • Initiates administrative action on a student when necessary. • Keeps the head of the institute informed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3037	79	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
79	79	Null	22	43

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Mateen Hafiz	Assistant Professor	Convenorship of a special panel session on Shale Resources Exploration in India organized by American Association of Petroleum Geologists
2017	Dr. Richa Gupta	Assistant Professor	Young Scientist Award by Indian Academy of Health Psychology
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	14/05/2018	03/07/2018
BSc	BSc	VI	14/05/2018	03/07/2018
BBA	BBA	VI	26/04/2018	03/07/2018
BCA	BCA	VI	28/04/2018	03/07/2018
MSc	MSc	VI	18/06/2018	18/01/2019

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

From this academic year the College has become a Constituent College of the Cluster University of Jammu and so the college follows the evaluation structure as recommended by the Cluster University of Jammu from the current session. Internal examinations for the first two semesters have been held as per the statues of Cluster University of Jammu and for the next semesters as per the statues of Jammu University. The examination comprises of two components minor examination and major examination. The timelines for conduct and completion of internal examinations have been strictly adhered to. Internal examination comprising of 30 marks (in case of core and generic subjects and 20 marks in case of skill-based subjects are conducted at the college level. The marks obtained in internal assessment are shown to the students along with the answer copies to make the evaluation process transparent and fair. Major examination is conducted at the end of the semester and they are conducted at central level. (University level). In case any student has a grievance related to any part of the examination process he/she may approach the HOD of the concerned subject or the Convener of the examination Committee. The marks of internal examination are uploaded quite early as the University portal provides a limited time window within which the marks need to be uploaded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

From the session 2017-18, Govt. MAM College was delinked from the Jammu University and the college became a constituent college of Cluster University of Jammu. Two academic calendars were in operation one for the 1st semester (Cluster university) and one for the 3rd and 5th semester which were under the Jammu University. The college adheres to academic calendar provided by the University for Conduct of continuous internal evaluation system and all other activities. The affiliating University (Cluster University of Jammu) prescribes the academic schedule for every semester that should be followed by the affiliated institutions. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams and dates of term end examination. The time table is prepared and implemented accordingly by the college. The academic schedule is prepared from academic calendar at the college level and then circulated to all the faculty members. This is helpful in pre-planning all the activities by the all the departments of the college. Once the academic schedule is prepared the subject allocation is framed as per the following procedure, • Subject willingness of faculty and subject allocation: • HOD lists all the subjects and laboratories for the forth coming semester. • HOD also receives requests from other department HODs to support for the Inter-Department subjects. • HOD receives subject willingness from

individual faculty members. . The total working days, as provided by the university are around 240 days and out-of-them 180 days are reserved for teaching work and remaining days are used for co-curricular and extra-curricular activities The academic calendar is also printed on the brochure, given to the students at the time of admission and is also uploaded on the college website.(https://mamcollegejammu.in/academic_calendar.aspx)The curricular, extracurricular and other events to be performed and the trips and the field visits of various departments are taken into consideration for preparing the academic calendar. As per the course credits in theory and practical the time table is set with one hour teaching for each theory class. The college works 6 days a week from 9:00-3:00pm. Students are communicated through SMS regarding the commencement of classes and instructed about the importance of attendance from the very first day. Thus, the students are informed well in time about the required percentage of attendance and the consequences of having attendance lesser than 75, as per the university. Internal examinations are conducted according to the academic calendar of university. The date sheet is circulated a week before the commencement of exams. Question papers for the internal exams are prepared by college own faculty, duly checked by the subject experts of the college only, sealed and kept in the custody of H.O.D. Copies are taken on the day of exam. Allotment of Rooms and invigilating faculty is scheduled and every measure is taken for the hassle-free conduct of exams. The evaluated answer sheets are shown to students who acknowledge with a signature on evaluation sheets. Before the preparatory holidays the syllabus status will be taken from the faculty members and the complete and proper coverage of syllabus is ensured. Working days are followed strictly as per university guidelines. Academic schedule includes, • Course completion date • Semester starting/ending date • Internal assignment dates • • Holidays • Result analysis dates • HOD assigns subject, laboratory sessions based on faculty's subject expertise and experience. • Subject allocation list is circulated among faculty members to get final approval. • Time table is circulated to concerned faculty and the students and the same is displayed in notice boards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.clujammu.in/syllabus/syllabus.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc	MSc	maths	30	12	40
BA	BA	english honours	8	8	100
BBA	BBA	management	28	28	100
BCA	BCA	computers	21	6	28
Bsc	BSc	Nonmedical	174	59	33.90
BA	BA	Arts	391	245	62.65

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mamcollegejammu.in/admin_panel/files/122021600409.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
INDUSTRIAL VISIT	BBA DEPT	03/04/2018
PROJECT WORK AND VIVA-VOICE	BBA DEPT	01/06/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ELECTRONICS	1	Null
International	MATHEMATICS	7	Null
International	PSYCHOLOGY	2	Null
International	GEOGRAPHY	1	Null

International	URDU	1	Nil
International	Geology	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	1
DOGRI	1
GEOGRAPHY	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
I-cluster points of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 5 (4), 195-202	2017	Nil	Deptt of Mathematics, Jammu University	Nil
Personality, loneliness and subjective well-being as predictors of problematic mobile phone usage	Dr. Richa Gupta	Int. J. Appl. Soc. Sci 4, 472-482	2017	Nil	Research scholar, Jammu University	5
Investigating workplace bullying in India: psychometric properties, validity, and cutoff scores of negative acts questionnaire-revised	Dr. Richa Gupta	SAGE Open 7 (2), 2158244017715674	2017	Nil	Research scholar, Jammu University	37

More on cluster points of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 5 (4), 203-208	2017	Nil	Deptt of Mathematics, Jammu University	Nil
Shale Fabric and Pore Types in the Cambay Shale, Cambay Basin, Western India	Dr. Mateen Hafiz	International Workshop Proceedings - Indian Shale Oil and Gas Exploration 83	2017	Nil	Institute of energy research and training PG deptt of Geology, Jammu University	Nil
Importance of dynamic topography in Himalaya-Tibetan plateau region	Dr. Sarvjeet Singh	AGU Fall Meeting Abstracts 2017,	2017	Nil	Deptt of Geography, Jammu University	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Personality, loneliness and subjective well-being as predictors of problematic mobile phone usage	Dr. Richa Gupta	Int. J. Appl. Soc. Sci 4, 472-482	2017	6	5	Research scholar, Jammu University
Investigating workplace bullying in India: psychometric properties, validity, and cutoff	Dr. Richa Gupta	SAGE Open 7 (2), 21582 4401771567 4	2017	6	37	Research scholar, Jammu University

scores of negative acts questionnaire-revised						
I-cluster points of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 5 (4), 195-202	2017	2	Nil	Deptt of Mathematics, Jammu University
More on cluster points of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 5 (4), 203-208	2017	2	Nil	Deptt of Mathematics, Jammu University
Shale Fabric and Pore Types in the Cambay Shale, Cambay Basin, Western India	Dr. Mateen Hafiz	International Workshop Proceedings - Indian Shale Oil and Gas Exploration 83	2017	4	Nil	Institute of energy research aJammu University
Importance of dynamic topography in Himalaya-Tibetan plateau region	Dr. Sarvjeet Singh	AGU Fall Meeting Abstracts 2017,	2017	1	Nil	Deptt of Geography, Jammu University
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	Nil	5
Presented papers	6	20	Nil	Nil
Resource persons	1	1	Nil	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
NATIONAL INTEGRATION DAY	NSS	2	30
SYMPOSIUM ON SWATCH BHARAT SWASTH BHARAT	NSS	2	50
WORKSHOP ON HEALTHY LIFE STYLE	NSS	2	50
QUIZ COMPETITION UNDER SWATCH BHARAT MISSION	NSS	2	30
WORKSHOP ON VALUES OF NSS	NSS	2	100
TEACHERS DAY	NSS	2	30
INTERNATIONAL YOUTH DAY	NSS	2	50
SWATCHTA PAKHWADA	NCC	1	30
MARTYR DAY	INFANTRY WING OF 2 JK Bn.	2	50
PLANTATION DRIVE	INFANTRY WING OF 2 JK Bn.	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NATIONAL INTEGRATION CAMP	APPRECIATION LETTER	C.O 2 JK BN.	10
BEST CADET AWARDS	CASH PRIZE	NCC DIRECTORATE	3
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
CAMPUS BEAUTIFICATION	INFANTRY WING OF 2 JK Bn.	PLANTATION DRIVE	2	50
SWATCH BHARAT MISSION	NSS	WALKATHON	2	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Integration Camp	10	NCC FUNDS	1

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
32085000	32082630

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	50594	4633746	465	350000	51059	4983746
Reference Books	1799	Nil	81	Nil	1880	Nil
Others (specify)	12398	Nil	Nil	Nil	12398	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	119	4	10	0	2	3	10	50	0
Added	10	1	0	0	0	1	0	0	0
Total	129	5	10	0	2	4	10	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
469000	445601	32085000	32082630

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution has an established system and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, sports complex, computers, classrooms etc. The maintenance of physical, academic and support facilities are carried out by the respective departments

with the help of the menial staff on daily basis and periodically. Adequate measures are taken to keep the equipments, machines etc in working conditions and in case, of breakdowns concerned committees after following proper procedures ensure that the equipments/machines are in proper working conditions. Departmental Laboratories are maintained by Assistants and attendants. Assistant in consultation with the respective department maintains and upgrades the laboratory as per the requirements of the course work. Dead stock verification (Physical Verification) is carried out to verify functional/nonfunctional/missing equipments etc. Preventive maintenance and performance monitoring is also carried out. Every laboratory assistant keeps the record of utilization of equipments, computers and other required material for experiments. The Library of the Institution has a Librarian with supporting staff to maintain the record of library . Main emphasis is on the availability and utilization of instructional material in teaching and learning process. At the end of the academic year, stock verification is done. Librarian prepares a report on utilization of books by the students and staff. Procurement of books as per the requirement is initiated through library committee by inviting the requirement of books from various departments. The college has 140 bedded boys hostel and 40 bedded girls' hostel has been completed inside the campus. Hostel committee along with the Warden ensures the maintenance and up gradation of the physical infrastructure of the hostels and the quality of the food is checked through random visits by the hostel committee and principal of the college. The institution has a well equipped Sports complex and play grounds. Physical Director of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipment is found faulty, Physical director submits proposal for maintenance. Physical director is responsible for keeping the record of utilization of sport facilities, activities held and awards for the students etc. Class rooms are allocated to all the departments. The class rooms are utilized as per the time table of the departments. The class rooms are cleaned on daily basis and are monitored by Head of the institute, HODs and class teachers and it is ensured that the cleanliness is maintained in the class rooms. Almost all departments in the institute are provided computers along with essential software and peripherals. In case of major issues of maintenance, vendors are hired for maintenance of IT facilities. Institute has employed technicians (electrician and plumber) for up keeping and maintenance of electrical and water facility. Institute has also appointed housekeeping staff to maintain the gardens. Security staff under a security supervisor is employed to safe guard the whole premises.

https://mamcollegejammu.in/admin_panel/files/1220216078.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National Scholarship	668	0
b) International	00	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Courses	12/04/2017	468	CU Jammu
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Null	Null	Null

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Null	Null	Null	00	Null	Null
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	72	BA, BSc, BBA, BCA, B.Com, B.Sc. Physics, Math Honors	English, Urdu, Punjabi, Hindi, Sanskrit, Dogri, Music, Persian, Sociology, Philosophy, Education, History, political science, Psychology,	JU, Central univ Jammu, BGSBU, KU, ---	MA, MSc, MBA, MCA, MCom.

Statistics,
Geography,
Geology, Eco
nomics, Comme
rce, BBA,
BCA,
Physics,
chemistry,
Maths,
Electronics,
Physics Hon

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
sports/cultural	inst./ intercollege	785

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	01	National	Nil	1	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college have created several groups. These groups have been created by them at their own level and are often taking help sometimes from college administration. The students are performing various activities like Teachers Day and various Festival celebrations like Guru Purab celebration, Holi, Diwali etc. Extracurricular activities are a kind of learning method that includes observation, practise and experience. Students can perform better in both the internal and external skills such as self-acceptance, self-esteem, sexual orientation, career goals and others. In the article of Curriculum planning, sustained development and reforms by the country's educational purposes as manifested. These activities are ongoing effort towards further developing the potential of individuals a holistic and integrated manner to produce individuals who are intellectually, spiritually, emotionally and physically balanced and harmonious based on a firm belief in truth and discipline. These activities help to improve the academic scores as well as social life. Extracurricular activities produce knowledgeable and competent beings, who possess high moral standards and the ones who are responsible and capable of achieving a great extent of personal well- being, as well as being able to contribute to the progress of the family, the society and the nation at large. Mostly when we talk about extracurricular, what directly strikes our

minds are related to the different periods allotted for activities like hockey, swimming, equestrian club, culinary club and many more. But, we have to realize that these activities are not only related to any schools, clubs or uniform bodies but also Representative Council and Committee of Students and so on is categorized as extracurricular. There are mainly three types of extracurricular, first being the society. Society has categorized as a club or an organization for students who have specific interest in a societal matter like public talk. Second is uniform bodies, as mentioned above, is an organization that involved the same uniform that they wear as their identity. Last is sports and games, and this is the most common as well as popular one which involved students to spend time for fun as can maintain good health. Students like to join many extracurricular activities, while some other students do not. Thus, their level of involvement and interest in the extracurricular activities limited to the desired and willingness of themselves. One of the benefits of joining these extracurricular activities is getting a chance of being a leader, to develop, management skills, time management, ability to handle stress, talk delegation, decision making, carrying out meetings and many more. Extracurricular activities help to improve student's academics though they can also harm how grades turn out. There is a requirement for a boost for most of the students so that they can participate in activities. These activities help to develop the work ethic, and it enriches the personality of the students caters the student's voluntary involvement that is being present at the external realm of the academic curriculum for all-round development. Extracurricular activities provide opportunities to students to express and explore themselves. Extracurricular

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college was established in 1954 is named after the first education minister of India, Maulana Abul Kalam Azad. This is one of the prestigious educational instituted of state imparting education to the students of the region with a vision and mission. Vision:-.As this college was established in 1954, our college is trying its best to be the leading educational institution in the region by developing State of the Art infrastructure and by keeping pace with the latest technology to facilitate highest quality education to students, nurture their talent, promote intellectual growth and shape their personal development. Mission:- Our Mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To create an environment in which young minds are encouraged to

introduce new ideas, research and technology. To create ICT enabled Labs for disseminating Online Learning, MOOC courses, Virtual lab. Practical's for global exposure. To provide a platform that transforms students through rigorous coursework by collaborating with other academic and research institutes to strengthen the education system. To promote students through access to education, through relevant courses in the formal and non-formal streams by providing wide range of professional and vocational courses for students to meet the changing socio-economic needs. The Principal is the administrative head of the institution has decentralized his powers among the different members of staff. In certain cases under special circumstances the important decisions are taken after consultation with the College Advisory Committee. Different committees like development, purchase, stationery and printing, library, sports, Cultural committees are formed for smooth functioning of activities in the college. The senior faculty member acts as the convener with a few faculty members acting as members of the committee. The decisions pertaining to different committees are taken up in different meetings held from time to time in the presence of the Principal. Each department in the College is looked after by the senior most faculty member designated as Head of the Department who frames the strategic planning authorizing each faculty member to take up certain duties with respect to the conduct of class work, internal examinations and extra- curricular activities also the non teaching staff of the department is governed by the head for proper functioning of the respective components. Administrative section is headed by SO (Section Officer). Senior Assistant, Junior Assistant, Head Assistant Accountant working under him. Each faculty member is assigned different administrative duties in addition to teaching learning and evaluation. Students also participate in the College management as member of Board of studies. Different co-curricular and extension activities are also organized in consultation with students. There are regular meeting of the Principal with staff members. All the issues of the concern are discussed with teaching and non-teaching staff and Principal encourages the involvement of the staff for improvement of effectiveness and efficiency of the institutional process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of the students is done on the basis of merit of 12th class, following the rules set by the Cluster University of Jammu including the seats reservation set by the University. Then number of Seats for all the streams is already defined and the admissions are done as per the intake capacity of the college.
Library, ICT and Physical Infrastructure / Instrumentation	College has a well maintained central library comprising almost thirty thousand books from different subjects including books and publications from world renowned authors. As for as ICT based infrastructure in teaching learning and administration is concerned, college has computers, smart

	<p>class rooms, laptops, VPN connections, Sony Handicams, 03 multimedia projector, Xerox copiers, 01 normal size LED's, a LCD display and a 50KV genset's have been installed in the campus. Science laboratories are also upgraded with new instruments. College library is well equipped with computers</p>
Curriculum Development	<p>The Curriculum of all the subjects is developed keeping in view the modern day world, technology and employability and is approved by the respective board of studies of the different subjects. Apart from the academic activities the NCC, NSS and other sports and cultural activities are made part of the Curriculum.</p>
Teaching and Learning	<p>The teachers of almost all the subjects have switched to the modern day technology and use of ICT has been adapted by the college faculty to educate the students by means of audio visual aids.</p>
Examination and Evaluation	<p>The examination is bifurcated into minor and major exams. Being a constituent college of Cluster University of Jammu, examination and evaluation process is managed by the Controller of Examination, Cluster University of Jammu and a standardized examination system is followed by the College. Final university exams are conducted by the staff appointed by the university from within the college. Paper setting and evaluation of answer sheets is done by the college staff deputed by the university. Minor assessment is conducted through assignments, class tests and class presentations. A separate examination cell exists in the college that looks into all the matters related to examination within the institute.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>There's a transparent management for payments of salary and any purchase made by the college. The salary of both teaching and non-teaching employees of the college is transferred through District treasury system. The purchases of the college is done through tendering system Any other payments related to purchase is also done by</p>

	means of e-payment like NEFT.
Planning and Development	<p>In this regard, communication in the institution is done through the e-mails (institutional email with the domain name mamcollege1954@rediffmail.com). The collective decisions related to planning development of college are presented in the form of minutes of meetings, following the approval from Principal, are electronically communicated to the department of Higher Education for administrative and funding approvals. The approved work submitted to development agencies is also recorded electronically.</p>
Administration	<p>After due consultation with different committee heads important administrative decisions are finalized. Due to E-governance efficient and prompt dissemination of administrative decisions, effective monitoring and redressal of grievances within the institution is prompt and quick. Whatsapp groups have been created separately for teaching and non-teaching staff and students. Various circulars, notifications, course syllabi, academic calendar etc. for the college students, staff and other concerning agencies were uploaded on college website for wide circulation and easy accessibility.</p>
Examination	<p>The examination is an offline affair. The students can access result online on Cluster University of Jammu website</p>
Student Admission and Support	<p>Notification of admission to different semesters is released by the Cluster University of Jammu. The entire schedule is updated on University website. The process of admission consists of registration on Admission Portal, filling of admission form through online mode. After online filling of forms physical verification of documents takes place in the college by admission committee comprising college faculty. Also, there are various committees and cells namely Students' welfare committee, scholarship committee, grievance redressal cell, counseling cell, placement cell, NSS, NCC etc. in the college acting as part of support system to help fresher's adapt to the new environment within the college.</p>

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	nil	nil	nil	Nil
2017	Nil	nil	nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Programme	1	03/08/2017	23/08/2017	21
Refresher Programme	1	27/11/2017	18/12/2017	21
Refresher Programme	1	11/12/2017	31/12/2017	21
Orientation Programme	1	06/12/2017	08/01/2018	28
Refresher Programme	1	09/11/2017	29/11/2017	21
Refresher Programme	1	04/09/2017	25/09/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
80	80	47	47

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

The college administration permits the teaching staff to undergo different professional development programmes like refresher courses, orientation programmes, workshops and seminars. At a time, only 20 of the faculty is allowed to attend any course outside the institution. The college also organizes workshops and seminars for the development of its faculty members. The college teachers are also allowed to undergo Ph.D post doctorate programmes for the career advancement. They are also allowed to attend professional training organized by the state Govt. for their promotion. There is also a provision for financial aid in case of any medical emergency for teachers, 7 Teacher Welfare Fund is deducted from the remuneration of exam duties and evaluation which can be claimed in case of medical emergency. Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and special increments on emoluments, 3 increments on award of Ph.D, during the job 2 increments for M.Phil qualification. Vacation leave based on academic calendar Casual, Maternity, Child Care and Sick Leave as per rules Paternity leave for male employees Medical leave Duty leave for attending conferences, congresses, symposia and seminars, delivering lectures in

The college also addresses the grievances of the non-teaching staff through the Grievance Redressal Cell headed by the chair. Computer Trainings are also organized for the non-teaching staff by the college. They are also allowed to attend professional training organized by the state Govt. for their promotion. Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and special increments on emoluments. Casual, Maternity, Child Care and Sick Leave as per policy Paternity leave for male employees Earned leave which can be availed during the time of vacation period in the academic calendar of the college. Medical assurance from ICICI Lombard for Insurance of non-teaching staff members for ease in accessibility to comprehensive health services.

Scholarships are provided to the needy students under different schemes including students of SC, ST, Minority, Pahari etc.

institutes and colleges. Medical assurance from ICICI Lombard for Insurance of teaching staff members for ease in accessibility to comprehensive health services. In case of any adversity College Teachers Association (CTA) and faculty members also contribute.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute doesn't conduct any internal financial audits whereas the institute carries out external financial audits. The audit is conducted by the state govt. and Auditors from Accountant General (AG) office of the State. After conducting the audits, the officers submit the audit report to the State Govt. with detailed objections if any.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	All India Nua Sanik Camp	26/09/2017	26/09/2017	03/10/2017	5
2017	Swimming Camp	08/08/2017	08/08/2017	21/09/2017	8
2017	Pre Nau Sanik Camp	12/09/2017	12/09/2017	25/09/2017	8
2017	NIC	22/08/2017	22/08/2017	07/09/2017	2
2017	NIC	23/10/2017	23/10/2017	06/11/2017	1
2017	Sailing Expedition	25/08/2017	25/08/2017	07/09/2017	6

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Celebration	08/03/2018	08/03/2018	58	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

(A) the college uses LED lights and Energy Efficient Equipments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	24/09/2017	01	Visit to kusht	social Conscious	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information hand book/Prospectus 2017-18	20/06/2017	Since Govt. M.A.M. College , Jammu is a Govt. organisation so every employ of the institution has to fallow Civil Services Conduct Rules of UT of JK. Conduct of students is monitored by Discipline committee , Anti ragging Committee etc. Affidavits to fallow rules and regulations of the college are obtained from students at the time of admission

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of National Integration day	31/10/2017	31/10/2017	95
National Education Day Celebration 11-11-2017 98	11/11/2017	11/11/2017	98
Best stall Award in Red cross Mela	03/03/2018	03/03/2018	70
International youth day	12/08/2017	12/08/2017	70
Urdu Mushaira on Yom- e- Azadi	18/08/2017	18/08/2017	75
Teacher's Day Celebration	05/09/2017	05/09/2017	80
Speech Competition on ethos of Swami Vivekananda	11/09/2017	11/09/2017	85
Lecture: Stress free living for youth	16/09/2017	16/09/2017	80
Healthy Lifestyle Massive Cleanliness	05/10/2017	06/10/2017	90
Tributes to Martyr Lt Sushil	25/10/2017	25/10/2017	95

Khajuria(an alumni
of the college)

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation Drive in collaboration with global peace organisation on 12-08-2017

Plantation Drive on 14-08-2017

Plantation Drive on 29-08-2017

Symposium on Swachh Bharat on 10-10-2017

Swachhta Pakhwada from 13.12.2017

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title Motivational and Social Services of NSS for Responsible Citizen
Objectives The Objectives of NSS At Govt M.A.M. College, Jammu are 1. To identify the needs and problems of the community and involve them in problem solving process. 2. To extend Communal harmony. 3. To inculcate a sense belongingness and social responsibility. 4. To utilize their knowledge in generating practical solution to individual and community problems. 5. To develop leadership qualities. 6. To enhance community participation. 7. To develop capacity to meet emergencies and natural disasters. The Context: To foster a spirit of camaraderie and love for humanity in general and rural folk in particular, facilities are provided to willing students with a desire for social service, to put in their best, for alleviating the suffering of the sick, and the downtrodden. The NSS Squad work under the able guidance of well trained senior staff members who guide them properly and chalk out programme for Voluntary Social Service. There is an advisory committee of NSS to facilitate it's working. The College has three units of NSS, each consisting of 100 volunteers, each unit functions under a programme officer. The students have to apply on a prescribed form for seeking admission to each unit. Students enrolled as NSS volunteers are required to put in at least 120 hours of social work and attend one camp of 10 days duration to become eligible to receive certificate. The Practice NSS volunteers of Govt Maulana Azad Memorial College, Jammu conducts a wide range of activities like cleanliness programme, special summer/winter camp, surveys, plantation drives, observance of important days and awareness campaign, blood donation, hygiene and prevention of various disease like Cancer, AIDS, Malaria, Diarrhoea etc. Awareness about appropriate precautions during disasters like earthquake, flood etc. The motto of the NSS "NOT ME BUT YOU" and the spirit of the students to do, learn and involve with activities. Each NSS unit is expected to adopt a nearby village/slum and work for its all round development. Regular activities and special camps should preferably be organised in the adopted village/rural unit/slum for this purpose. Evidence of Success: Activity Record of the NSS (2017-18) • July, 2017: - Enrollment Drive. NSS unit of the college organizes an enrollment drive every year before the start of academic session. Fresher are motivated to join to join the scheme. Freshers are made aware of different objectives objectives of National Service Scheme. August, 2017: - constitutions of college level NSS advisory committee and its meeting to prepare the annual plan for regular as well as special camping activities. • August 12, 2017:- International youth day was celebrated in collaboration with global peace foundation in which NSS Volunteers conducted a plantation drive in the campus. While spreading its mission to serve humanity Govt. Maulana Azad Memorial College, Jammu in collaboration with global peace organization organized a plantation drive in the college on international youth day. The volunteers of National Service Scheme (NSS) unit of the college actively participated in the event. • August

29, 2017:- Plantation drive was organized in collaboration with AVR organization. • September 5, 2017:- Teachers day was celebrated in which students honored their teachers and paid tribute to Dr. RadhaKrishan. • September 20th -21st, 2017:- NSS wing of MAM college organized a two day workshop on values of NSS. Dr. T. R Raina former HOD Blood Bank Jammu delivered a lecture on healthy blood donation. Dr O. P Sharma delivered a lecture on value of NSS. NSS volunteers and recipients of Indira Gandhi Award were honored. • September 24th:-NSS Day was celebrated with a visit to kusht Ashram. National Service Scheme (NSS) volunteers of Govt. Maulana Azad Memorial College , Jammu celebrated NSS day. A contingent of NSS Volunteers visited kust ashram ,Bhagwati Nagar,Jammu.they interacted with the inhabitants of the ashram and organized a cultural programme. • September 28th:-Inter college quiz competition under swatch Bharat Mission in collaboration with Jammu Municipal corporation • October 2nd, 2017:- walkathon was organized under swatch Bharat Mission in Collaboration with Jammu Municipal Corporation for celebration of Gandhi Jayanti. • October 5th 6th, 2017:- Two day workshop on the topic" Healthy life style massive cleanliness drive competition of the colleges campus in which first prize was begged by Sheikh Abdulla group.NSS unit of Govt. Maulana Azad Memorial College, Jammu organized two days long workshop on Healthy Life Style which was inaugurated by the Principal the college Prof.(Dr.) Ajeet Angral.The workshop focused on multifarious aspect of healthy life style and its impact on day to day life • October 10th, 2017:- symposium on the topic "swatch Bharat swasth Bharat" in collaboration with DanikJagran. • October 24th, 2017:- UNO Day • October 31st, 2017:- National Integration Day was celebrated by NNS students of Government MAM College Jammu • November 14th, 2017:-National Service Scheme (NSS) wing of Government MAM College Jammu visit and celebrated children day at Ved Mandir Balniketan Jammu. • December 1st, 2017:- World AIDS Day celebrated at Govt. MAM Collegeto create awareness about the symptoms, causes and preventives of the pandemic disease HIV/AIDSthat has taken unprecedented number of lives. • January 12th, 2018:- Swami Vivekananda Birthday:- The birth anniversary of Swami Viveka-nanda was celebrated at Govt. MAM College Jammu with fervor and gaiety today. The day is also observed as National Youth Day. BEST PRACTICE 02 1.Title of the Practice: Psychological Counselling Cell 2.Objectives of the Practice :Psychological well being is very important in present scenario as there is tremendous pressure on students to perform well. When students enter the college they are in an age group of 19 years, which is very crucial time. This is the time when children are working hard for their identity and this is the time when they get easily distracted and get trapped in ill practices. Drug abuse is a one such threat. Moreover students who join college are from different Economic, Social, Cultural and religious background. Some boys and Girls joining the institution are not from co-ed Schools. It become Cultural shock for some students. Apart from this psychological problems vary from student to student. The objective of Psychological Counselling Cell of Govt. Maulana Azad Memorial college,Jammu is to plays an important role in helping students to overcome their psychological problems. Psychological Counselling Cell fallow basics ethics of counselling by maintaining privacy of the student seeking psychological counselling. 3. The Context : Counselling is very technical process as counsellor has to invade into personal thought process and related event of the client for dealing with the issues client. Empathy on part of counsellor is very important for understanding the severity of the issues. Moreover college students are from a very tender age group. Their issues are very sensitive which need special attention. Maintaining secrecy and privacy of client (student/staff) some time become difficult as counselling is done in working hours of the college. Besides this counselling needs personal space free from distraction. To create such space in the college become difficult. Psychological Counselling Cell of Govt. Maulana Azad Memorial college,Jammu uses free space available in the college rather than designating a particular room for psychological

counselling. This helps in maintaining privacy of the client. Availability of space is checked from the time table, which can be free classroom, laboratory of Psychology Deptt., Conference Hall etc. Students who require psychological counselling approach convener/members of Psychological Cell. A suitable time and venue for counselling is intimated to the student. 4 The Practice: India is facing a great problem of drug abuse and delinquency (young children committing suicide). This need to be addressed and psychological counselling is best way to deal with such problems. Understanding the importance of Psychological counselling union Govt. of India has also started psychological counselling in Educational Institutions. Trained counsellor are required in School and Colleges. Because students at different level face different psychological problems. If not addressed will definitely affect the academic performance of a student. Major constraint and limitations are proper space for counselling and awareness among students for voluntarily seeking psychological counselling. In this regard Govt. Maulana Azad Memorial College, Jammu has setup its own psychological Counselling Cell with Head of the Dept. Of psychology as its convener. 5. Evidence of Success : Special workshops are organised. Trained psychologist are be invited for technical sessions. Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu has organised different awareness programmes . To bring awareness among students/staff frequent workshops needs to be organised and Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu is trying its level best for psychological well being of its students and staff. 6. Problems Encountered and Resources Required As there is no separate provision for psychological evaluation of student seeking admission to the Constituent Colleges of Cluster University of Jammu. There is lack of awareness among students coming from varied backgrounds to the College. There is lot of hesitation among students to seek psychological counselling. It becomes difficult to identify the students who actually require psychological counselling. Although Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu organise program for general

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7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Martyrs Day is celebrated in the memory of Lieutenant Sushil Khajuria On 28th September every year Martyrs Day or Shaheed Diwas is celebrated in the memory of Lieutenant Sushil Khajuria to pay tribute to extraordinary bravery and supreme scarifies by the son of the soil. No doubt, he has sacrificed his life for the safety and security of the country. He is a source of inspiration for the young students of the college. At such a young age, he came forward to serve the nation. On 28th September 2011 he fought with bravery against terrorist. So, to pay homage to Lieutenant Sushil Khajuria Martyrs Day is celebrated every year. Lieutenant Sushil Khajuria was born on 28 Aug 1985 in district Samba of Jammu and Kashmir. Son of an army veteran Nb. Subedar Som Dutt Khajuria, Lt Khajuria completed his schooling from Kendriya Vidyalaya No. 1, Gandhi Nagar, Jammu. He was second among four siblings with elder brother Anil, younger brother Sunil and sister Deepika. He joined the Officers' Training Academy (OTA) after completing his graduation from Govt. Maulana Azad Memorial College, Jammu, and was commissioned into the Army Service Corps on 20 March 2010. Lt Sushil Khajuria though commissioned into ASC was deputed to 18 Grenadiers unit deployed in JK as his first operational assignment. Lieutenant Sushil Khajuria joined the unit at Panzgam on 14 April 2010. He was made the Ghatak Platoon Commander from the beginning and was soon in combat, conducting

counter-terrorist operations in the treacherous mountainous terrain of the frontiers of Kupwara in Jammu and Kashmir. His first real encounter was on 29 July 2011, where he gave an excellent account of himself and the battalion was successful in neutralizing one hardcore terrorist. Kupwara Operation: 28 Sep 2011 On 28 September 2011, Lt Sushil Khajuria was leading his team in a rugged and difficult terrain with steep slopes and thick undergrowth, simultaneously, coordinating movements with four other teams based on specific input by higher formation headquarters and a neighbouring formation about the presence of an infiltration column of approximately 5 to 6 terrorists in the general area of Kopra, in Kupwara district. The teams were launched on a search and destroy mission to deal with the terrorists. While scouting a nullah, his team came under heavy fire. With his buddy having pinned down by the terrorist fire and realizing that the terrorists were entrenched in an advantageous position behind a big rock, Lt Sushil Khajuria crawled through thick foliage to a flank and spotted the terrorists under covering fire from his team. Unmindful of his personal safety, he charged at the terrorists, up the slope, killing two of them. During the operation Havaladar Ravi Kumar, the leading scout of another team got shot by the terrorists at around 10.30 hrs and was severely injured. Hav. Kumar could not move, under fire from the terrorists. Lieutenant Sushil Khajuria then volunteered to retrieve the injured Hav. Ravi Kumar. While crawling towards Hav, Lt Sushil Khajuria was fired upon by

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

Future plan of action for the year 2017-18 The college IQAC chalked out the future plan keeping in mind the overall growth and development of stakeholders for the next session. The stress would be on a few extension activities for the students to get exposure to the world outside. Besides this focus shall be on the sports side. It has been observed that the college has a bundle of students who have the capability to bring laurels for the institution in general and for themselves in particular. The sports fixture provided by the university shall be displayed on all the notice boards so that we are able to reach to maximum number of students. The college shall maintain the grounds for the different games with the help of the physical instructor of the college. If required coaches may be arranged with the help of Sports Authority of the state. Focus shall also be on career counselling cell of the college and the convener shall be asked to arrange placement drives in the near future so that the students are benefitted. MoU's shall be signed so that students get an access to the industries and other institutions of repute. The departments of the college have started taking field projects for the students. IQAC would strive hard to increase such types of projects in more departments. For this the IQAC would assist the HOD's and facilitate them. IQAC would further strive to arrange workshops, conferences, etc in the college for the teachers. The faculty shall also be encouraged to participate in the workshops and conferences outside the campus. The staff would be encouraged to do research, attend conferences, participate in refresher and orientation courses in the coming session. They would also be encouraged to write papers and get them published in good journals. IQAC plans to increase the social activities with the help of NSS and NCC. Some important days shall be observed. NCC students shall be encouraged to participate in Republic day parade for which they shall be rigorously trained in the pre republic day parades. They shall also be encouraged to participate in Youth Exchange Programmes. The NSS students shall be motivated to spread awareness by organising different programmes in and outside the campus. They shall be made to visit Old Age House, Bal Ashram etc. Inter college programmes shall be encouraged so that the students get to know each other well. Plantation drives shall be organised in collaboration with the agencies involved. Security shall be beefed up in the college to avoid any

nuisance from outside. CCTV's shall be installed in the campus at certain points. IQAC shall assure the availability of clean drinking water and hygienic toilet facilities for the students and the staff of the college.