Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT MAULANA AZAD MEMORIAL COLLEGE JAMMU**
Name of the head of the Institution	**Prof. Ramesh Chander**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01912453497**
Mobile no.	**9419139015**
Registered Email	**mamcollege1954@rediffmail.com**
Alternate Email	**iqacmamcollege1954@gmail.com**
Address	**Dr. B R Ambedkar Road, Opposite University of Jammu, Jammu & Kashmir, India**
City/Town	**Jammu**
State/UT	**Jammu And Kashmir**

Pincode	**180006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Rakesh Koul**
Phone no/Alternate Phone no.	**01912460137**
Mobile no.	**9419206393**
Registered Email	**profneerajsharma@gmail.com**
Alternate Email	**assignmentsmam2020@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mamcollegejammu.in/admin_panel/files/122021708719.pdf
4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B+**	**78.90**	**2004**	**03-May-2004**	**02-May-2009**
2	**B**	**2.85**	**2012**	**05-Jul-2012**	**04-Jul-2017**

6. Date of Establishment of IQAC	**01-Jan-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Installation of Water	**16-Jan-2017**	**2200**

cooler/purifier in the college	1	
Clean and Green Campus	14-Nov-2016 6	2200
Up gradation of Basic facilities for students.	13-Sep-2016 1	2200
Reconstitution of various committees.	08-Aug-2016 1	26
Preparation of yearly academic calendar	03-Jun-2016 1	26
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. Maulana Azad Memorial College	Annual Budget	State Government	2016 365	119730978
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Meetings of IQAC 2. Participation in NIRF 3. All the departments were encouraged to conduct seminars . workshops, conferences, etc 4. All the staff was encouraged to attend seminars, workshops, conferences, refreshers and orientation courses. 5. Students were encouraged for higher studies to get admissions in different universities.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To promote universal brotherhood, Chicago Address Day and Communal Harmony Day to be celebrated in the month of August.	Universal Brotherhood Day Celebrated
To spread awareness towards the protection of environment and ecology, plantation drives to be conducted.	Plantation Drive organized
In order to keep pace with the evolving IT technology, digital awareness programmes to be organized	Digital Awareness: Emerging Trends of Social Networking
To sensitize the students about social hygiene and following the Swatch Bharat Mission, cleanliness drives within and outside of the campus to be organized.	Cleanliness Drive organized
The improvement of domain knowledge and expertise of the faculty, participation in the refresher courses, orientation/induction programmes, conferences and workshops to be encouraged.	Faculty members were deputed to attend refresher course

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	06-Nov-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. MAM College was affiliated with University of Jammu. College adopts the curriculum which is framed by the university of Jammu for affiliated colleges. Principal discussed the curriculum with the HOD'S of all departments and seek their suggestions regarding the effective implementation of curriculum during the academic session. Keeping in mind the curriculum college frame different committees for the smooth functioning of the college. Time table committee of the college prepares time table and the same is circulated to all departments for information. The time table is also pasted on the notice boards of different blocks for widely spread of information among the students. Heads of the department convened the curriculum implementation strategies junior/fresh faculty and offer them suggests, encourage them to develop teaching aids and materials. The departmental timetable was also prepared and the care was taken to see it so that it is getting executed properly. The workload is distributed to the staff-members. The college supports and facilitates the participation of faculty members in seminars, workshops, conferences, and refresher and orientation courses for excellence in different criterias. The College has well equipped library which provides the facilities like INFLIB- NET, E-Journals, Xerox machine, internet facility for the convenience of the staff and students. It has been also noticed that certain courses demand practical knowledge to gain insights from the curriculum. To cater to the needs of such courses, the departments organises field visits. The convenor of the examination committee declares the dates of the College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. The head of the department takes review of the departmental activities from time to time. The departments analyze the results at the end of the examinations to gauge the learning outcomes of the students. The remedial coaching helps the needy students to do better in their examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	In the Year 2016 College was following curriculum framed by University of Jammu. In 2016 University implemented CBCS in the affiliated Colleges. Therefore, new courses were introduced in 1st and 2nd Semester as per CBCS. Along with other running programmes in the college BA English Honours has also adopted CBCS.	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	11/06/2016
BSc	UG	11/06/2016
BCA	UG	11/06/2016
BBA	UG	11/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Project Report & Viva Voce	26
BCA	Project Work	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BSc	Non-Medical	450	762	426
BA	Arts	750	1137	835
BCA	Computers	40	106	31
BBA	Management	40	283	37
BA	English Hons	35	21	11
MSc	Mathematics	40	174	34

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2900	62	52	Nill	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
57	42	6	1	1	7

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 STUDENTS MENTORING SYSTEM AVAILABLE IN THE INSTITUTION. The mentoring system of college ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions: Mentors are assigned to monitor and guide students through all the three years. Mentors coordinate with the parents regarding the progress of the students. Mentors also keep a track of the mentees' performance during the summer internship by continuous interaction with the industry guide designated to the student by the college. Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The HODs (Head of the Department) of various Departments also supervise and monitor different activities of the assigned mentors and the students. The HODs hold a meeting of all mentors of his/her department at least once a month for the reviewing of proper implementation of the system and accordingly suggest and advise mentors whenever necessary. Benefits of a Mentoring System: ? Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. ? Individual recognition and encouragement. Psychosocial support at the time of need. Routine advice on balancing of academic and professional responsibilities. ? Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. ? Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. ? Students get an insider's perspective on navigating their career in the right channel. Students get an exposure to diverse academic and professional perspectives, and experiences in various fields. ? The mentors lay the foundation for the students to reach greater heights in their professional lives, thereby, contributing to lasting personal and professional relationship.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
2962	57	1:52

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
75	57	18	Nill	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Vishal Sharma	Assistant Professor	Commonwealth Split Site Scholarship
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	15/05/2017	02/07/2017
BSc	BSc	VI	15/05/2017	02/07/2017
BBA	BBA	VI	03/05/2017	02/07/2017
BCA	BCA	VI	05/05/2017	02/07/2017
MSc	MSc	IV	30/06/2017	08/03/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has adopted a method of Continuous internal evaluation method through internal assessments held in accordance with the University Statues. The University of Jammu, to which this college is affiliated, has introduced Choice Based Credit System (CBCS) in this academic year and consequently this college has also adopted CBCS for the Semesters I and II. It involves more choices for students in terms of skill courses and generic courses and a comprehensive evaluation of the students understanding of the subject is done through internal assessments. Moreover, regular class tests, oral tests, seminars and quizzes also serve as a method of preparation for the subsequent internal assessment examinations. The internal practical examinations are also held strictly as per the university guidelines.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

During this session the college was affiliated to the University of Jammu. Therefore, the College prepared the academic Calendar in conformity with the calendar adopted by the university of Jammu. The calendar has been prepared to

ensure implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per the university rules and regulation, academic activities run in college throughout the year. At the beginning of session institution prepares an academic calendar to organise the curricular and extracurricular activities in the institution. In preparing the academic calendar the institute adheres to the available working days, Summer Vacations, Diwali Break, Winter Vacations, Holi Break and other national and Gazetted Holidays. Admission process starts at the commencement of the odd semesters and is completed by the end of August. In case of exceptional cases, sometimes the college extends the admission process by one week. First internal assessments are conducted in the month of October and March for odd and even semesters respectively. In case of PG Mathematics one more internal assessment is also held in the following month. A time period of ten days preceding the date of commencement of examination is provided to the students. Final examinations are held in the month of December and May for Odd semesters and even semesters respectively. The final examinations for the students of this college are held in the examination halls and class rooms in accordance with the seating plan prepared in advance by the college Examination wing. In order to ensure fairness and transparency in the conduct of the examination a sufficient number of supervisors and invigilators are appointed. Strict vigilance including visits by external flying squads and internal squads is adopted for the conduct of the examination. The head of the institution personally supervises all the examination centres in order to ensure robustness.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jammuuniversity.ac.in/index.php/student/syllabus-ug-downloads

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc	MSc	Mathematics	28	7	25
BCA	BCA	Computers	26	25	96.15
BBA	BBA	Management	31	18	58.1
BA	BA	Arts	353	307	86.97
B.Sc	BSc	Non-Medical	155	88	56.77
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mamcollegejammu.in/admin_panel/files/1220216028690.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

		agency	sanctioned	during the year

<div align="center">No Data Entered/Not Applicable !!!</div>

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
INDUSTRIAL VISIT	BBA DEPT.	15/04/2017
PROJECT WORK AND VIVA VOICE	BBA DEPT.	01/06/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ELECTRONICS	2	Nill
International	MATHEMATICS	6	Nill
International	PSYCHOLOGY	1	Nill
International	Geology	2	Nill
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
URDU	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"Applications of Composite Convolution Operators"	Dr. Anupama Gupta	Applications and Applied Mathematics: An International Journal (AAM), Vol. 11, Issue 1,(UGC Approved)	2016	Nill	GCW, Gandhinagar	Nill
Degradation analysis of PCDTBT: PC71BM organic solar cells-an insight	Dr. Vishal Sharma	Current Applied Physics (UGC approved)	2016	Nill	Deptt of Physics and Astrophysics, University of Delhi and GDC, Udhampur	4
Degradation Analysis Of Organic Solar Cells Under Variable Conditions	Dr. Vishal Sharma	Advanced Materials Letters(UGC approved)	2016	Nill	Deptt of Physics and Astrophysics, University of Delhi and GDC, Udhampur	Nill
Some more results on i-convergence of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 5 (1), 190-195	2016	Nill	Deptt. Of Mathematics, Jammu University	1
Hydrocarbon source potential of the proterozoic sirban limestone formation, NW Himalaya, Jammu	Dr. Mateen Hafiz	Journal of the Geological Society of India 88 (6), 685-692	2016	Nill	Institute of energy research and training PG deptt of Geology, Jammu University	2
Topological	Dr. Heera	Advances in applied	2016	Nill	Deptt. Of Mathema	19

bicomplex modules	Saini	Clifford algebras 26 (4), 1249-1270			tics, Jammu University	
Bicomplex Weighted Hardy Spaces and Bicomplex C-algebras	Dr. Heera Saini	Advances in Applied Clifford Algebras 26 (1), 217-235	2016	Nill	Deptt. Of Mathematics, Jammu University	19
Personal and Job Related Correlates of Employee Engagement at Work	DR. Richa Gupta	Indian Journal of Community Psychology 12 (2), 312-317	2016	Nill	Research scholar J.U	4
I-convergence of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 4 (4), 322-328	2016	Nill	Deptt. Of Mathematics, Jammu University	1
Rhenium (Re)-Osmium (Os) Geochronology of the Proterozoic Sirban Limestone Formation, NW Himalaya	Dr. Mateen Hafiz	Journal of the Geological Society of India 88 (3), 267-272	2016	Nill	Institute of energy research and training PG deptt of Geology, Jammu University	5
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Deptt of Physics and Astrophysics, University of Delhi and GDC, Udhampur	Dr. Anupama Gupta	Applications and Applied Mathematics: An International Journal (AAM), Vol. 11, Issue 1,(UGC	2016	3	Nill	GCW, Gandhinagar

Title	Author	Journal	Year			Institution
		Approved)				
Degradation analysis of PCDTBT: PC71BM organic solar cells-an insight	Dr. Vishal Sharma	Current Applied Physics (UGC approved)	2016	4	4	Deptt of Physics and Astrophysics, University of Delhi and GDC, Udhampur
Degradation Analysis Of Organic Solar Cells Under Variable Conditions	Dr. Vishal Sharma	Advanced Materials Letters(UGC approved)	2016	4	Nill	Deptt of Physics and Astrophysics, University of Delhi and GDC, Udhampur
Some more results on i-convergence of filters	Dr. Rohini jamwal	New Trends in Mathematical Sciences 5 (1), 190-195	2016	2	1	Department of mathematics, University of jammu
Hydrocarbon source potential of the proterozoic sirban limestone formation, NW Himalaya, Jammu	Dr. Mateen Hafiz	Journal of the Geological Society of India 88 (6), 685-692	2016	6	2	Institute of energy research and training PG deptt of Geology, Jammu University
Rhenium (Re)-Osmium (Os) Geochronology of the Proterozoic Sirban Limestone Formation, NW Himalaya	Dr. Mateen Hafiz	Journal of the Geological Society of India 88 (3), 267-272	2016	6	5	Institute of energy research and training PG deptt of Geology, Jammu University
I-convergence of filters	Dr. Rohini Jamwal	New Trends in Mathematical Sciences 4 (4), 322-328	2016	2	1	Deptt. Of Mathematics, Jammu University

Topological bicomplex modules	Dr. Heera Saini	Advances in applied Clifford algebras 26 (4), 1249-1270	2016	2	19	Deptt. Of Mathematics, Jammu University
Bicomplex Weighted Hardy Spaces and Bicomplex C-algebras	Dr. Heera Saini	Advances in Applied Clifford Algebras 26 (1), 217-235	2016	2	19	Deptt. Of Mathematics, Jammu University
Personal and Job Related Correlates of Employee Engagement at Work	Richa Gupta	Indian Journal of Community Psychology 12 (2), 312-317	2016	6	4	Research scholar J.U

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	6	Nill	Nill
Presented papers	2	10	1	Nill
Resource persons	1	1	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL YOUTH DAY	NSS	2	150
SAILING EXPEDITION CAMP AT BILASPUR ,HP	NCC	2	8
ATC 01 AT NAGROTA ,JAMMU	NCC	2	6
FREE ALL INDIA SAINIK CAMP AT SAMBA	NCC	2	12
ALL INDIA NAU SAINIK CAMP AT KARWAR KARNATAKA	NCC	2	8

SPECIAL NIC	NCC	2	4
DIGITAL AWARENESS	NCC AND NSS	2	60
UNIVERSAL BROTHERHOOD DAY	GANDHIAN STUDY CENTRE	3	20
CLEANLINESS DRIVE	NCC	2	30
PLANTATION DRIVE	NSS	2	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<td colspan="4" align="center">**No Data Entered/Not Applicable !!!**</td>
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
CAMPUS BEAUTIFICATION	NSS	PLANTATION DRIVE	2	30
SWACHH BHARAT SWACHHTA ABHIYAN	NCC	CLEANLINESS DRIVE	2	30
UNIVERSAL BROTHERHOOD DAY	GANDHIAN STUDY CENTRE	ESSAY WRITING COMPETITION ON CHICAGO ADDRESSES	3	20

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NAU SAINIK CAMP	NCC NAVAL WING	NCC FUNDS	10

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<td colspan="6" align="center">**No Data Entered/Not Applicable !!!**</td>
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12733000	12655446

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	50576	4326746	378	307000	50954	4633746
Reference Books	1648	Nill	151	Nill	1799	Nill
Others(specify)	12398	Nill	Nill	Nill	12398	Nill
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
Nill	**Nill**	**Nill**	**Nill**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**114**	**3**	**10**	**0**	**2**	**3**	**10**	**50**	**0**
Added	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**119**	**3**	**10**	**0**	**2**	**3**	**10**	**50**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nill	**Nill**

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
547978	**512162**	**12733000**	**12655446**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College Development Committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. College has 2 boys hostels- Old Block and New Block with a total capacity of 140 and functional since 1993 and 2002, respectively. The college also has a 24 bedded girl's hostel completed and functional since 2016-17. For the maintenance of a clean campus environment, grade IV staff are assigned to various jobs and duties – cleaning of all rooms, corridors, compound, etc on regular basis. Skilled workers are hired for repair works relating to buildings, furniture, etc. The NSS and NCC Units of the College organize cleanliness drive under Swatch Bharat mission after regular class work. The college has 14 functional laboratories. The computer laboratories offers proficiency programmes in Information Technology. Short term computer courses are organized for students, teaching faculty and staff from time to time. Respective laboratories are maintained by the respective departments. The college has a well equipped Library having more than 50,000 standard text and reference books. The Library Committee with the Principal as the chairperson and librarian as one of the member along with 3-5 senior faculty members tackle all issues related to the smooth and efficient functioning of the library. Newly admitted students are issued library /identity cards valid till the final

semester. Internet facility is available in the library and students can access the facility for availing e-resources and other web based information. Photostat facility is also available in the library at nominal rates. Library also has AC in the reading rooms and working area with power backup facilities. The College has sports ground including volley ball court where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in the charge of the sports complex and equipments. The committee supervises the Grounds-men and Grade IV staff assigned for maintenance and repair works. Some classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly. College has a hygienic canteen outsourced to a private vendor. Hygienic food is made available at affordable rates. The canteen is open on all working days.

https://mamcollegejammu.in/admin_panel/files/1220215016298.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	39	134800
Financial Support from Other Sources			
a) National	National Scholarships	267	0
b)International	00	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

		redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nill	Nill	Nill	00	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	89	BA,Bsc,BBA ,BCA,B.Com., BSc Physics ,Math Honors	English,ur du,persian,H indi,dogri,s anskrit, Education, Physics, Chemistry, Mathematics, Statistics,G eology, Elec tronics,Punj abi,History, Geography, Political science, Philosophy	JU, Central University of Jjammu, KU, BGSBU, IGNOU, AMU, JMI	MA, MSc, M.Com, MBA, LLB

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
sports cultural and competition	intercollege	282

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		
2016	Gold	National	1	Nill	292	Sourab chibbar

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college have created several groups. These groups have been created by them at their own level and are often taking help sometimes from college administration. The students are performing various activities like Teachers Day and various Festival celebrations like Guru Purab celebration, Holi, Diwali etc. Extracurricular activities are a kind of learning method that includes observation, practice and experience. Students can perform better in both the internal and external skills such as self-acceptance, self-esteem, sexual orientation, career goals and others. In the article of Curriculum planning, sustained development and reforms by the country's educational purposes as manifested. These activities are ongoing effort towards further developing the potential of individuals a holistic and integrated manner to produce individuals who are intellectually, spiritually, emotionally and physically balanced and harmonious based on a firm belief in truth and discipline. These activities help to improve the academic scores as well as social life. Extracurricular activities produce knowledgeable and competent beings, who possess high moral standards and the ones who are responsible and capable of achieving a great extent of personal well- being, as well as being able to contribute to the progress of the family, the society and the nation at large. Mostly when we talk about extracurricular, what directly strikes our minds are related to the different periods allotted for activities like hockey, swimming, equestrian club, culinary club and many more. But, we have to realize that these activities are not only related to any schools, clubs or uniform bodies but also Representative Council and Committee of Students and so on is categorized as extracurricular. There are mainly three types of extracurricular, first being the society. Society has categorized as a club or an organization for students who have specific interest in a societal matter like public talk. Second is uniform bodies, as mentioned above, is an organization that involved the same uniform that they wear as their identity. Last is sports and games, and this is the most common as well as popular one which involved students to spend time for fun as can maintain good health. Students like to join many extracurricular activities, while some other students do not. Thus, their level of involvement and interest in the extracurricular activities limited to the desired and willingness of themselves. One of the benefits of joining these extracurricular activities is getting a chance of being a leader, to develop, management skills, time management, ability to handle stress, talk delegation, decision making, carrying out meetings and many more. Extracurricular activities help to improve student's academics though they can also harm how grades turn out. There is a requirement for a boost for most of the students so that they can participate in activities. These activities help to develop the work ethic, and it enriches the personality of the students caters the student's voluntary involvement that is being present at the external realm of the academic curriculum for all-round development. Extracurricular activities provide opportunities to students to express and explore themselves. Extracurricular

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:
100

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision:-.As this college was established in 1954, our college is trying its best to be the leading educational institution in the region by developing State of the Art infrastructure and by keeping pace with the latest technology to facilitate highest quality education to students, nurture their talent, promote intellectual growth and shape their personal development. Mission:- Our Mission is to offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To create an environment in which young minds are encouraged to introduce new ideas, research and technology. To create ICT enabled Labs for disseminating Online Learning, MOOC courses, Virtual lab. Practicals for global exposure. To provide a platform that transforms students through rigorous coursework by collaborating with other academic and research institutes to strengthen the education system. To promote students through access to education, through relevant courses in the formal and non-formal streams by providing wide range of professional and vocational courses for students to meet the changing socio-economic needs. The Principal is the administrative head of the institution has decentralized his powers among the different members of staff. In certain cases under special circumstances the important decisions are taken after consultation with the College Advisory Committee. Different committees like development, purchase, stationery and printing, library, sports, Cultural committees are formed for smooth functioning of activities in the college. The senior faculty member acts as the convener with a few faculty members acting as members of the committee. The decisions pertaining to different committees are taken up in different meetings held from time to time in the presence of the Principal. Each department in the College is looked after by the senior most faculty member designated as Head of the Department who frames the strategic planning authorizing each faculty member to take up certain duties with respect to the conduct of class work, internal examinations and extra- curricular activities also the non teaching staff of the department is governed by the head for proper functioning of the respective components. Administrative section is headed by SO (Section Officer). Senior Assistant, Junior Assistant, Head Assistant Accountant working under him. Each faculty member is assigned different administrative duties in addition to teaching learning and evaluation. Students also participate in the College management as member of Board of studies. Different co-curricular and extension activities are also organized in consultation with students. There are regular meeting of the Principal with staff members. All the issues of the concern are discussed with teaching and non-teaching staff and Principal encourages the involvement of the staff for improvement of effectiveness and efficiency of the institutional process

6.1.2 – Does the institution have a Management Information System (MIS)?

	Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The examination is bifurcated into internal and external exams. Being an affiliate College of Jammu University, examination and evaluation process is managed by the Controller of Examination, University of Jammu and a standardized examination system is followed by the College. Final university exams are conducted by the staff appointed by the university from within the College. Paper setting and evaluation of answer sheets is done by the College staff deputed by the university. Internal assessment is conducted through assignments, class tests and class presentations. A separate examination cell exits in the College that looks into all the matters related to examination within the institute..
Teaching and Learning	The teachers of almost all the subjects have switched to the modern day technology and use of ICT has been adapted by the College faculty to educate the students by means of audio visual aids.
Curriculum Development	The Curriculum of all the subjects is developed keeping in view the modern day world, technology and employability and is approved by the respective board of studies of the different subjects. Apart from the academic activities the NCC, NSS and other sports and cultural activities are made part of the Curriculum.
Admission of Students	The admission of the students is done on the basis of merit of higher secondary part two level following the rules set by the University of Jammu including the seats reservation set by the University. Then number of Seats for all the streams is already defined and the admissions are done as per the intake capacity of the College.
Library, ICT and Physical Infrastructure / Instrumentation	As for as ICT based infrastructure in teaching learning and administration is concerned, College has computers, 01 smart class rooms, laptops, 03 VPN connections, Sony Handicams, multimedia projector, Xerox copiers, and a 50 KV

	generator has been installed in the campus. ? Science laboratories are also upgraded with new instruments. ? College library is well equipped with computers and automation of books is underway.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In this regard, communication in the institution is done through the e-mails (institutional email with the domain name mamCollege1954@rediffmail.com). The collective decisions related to planning development of College are presented in the form of minutes of meetings, following the approval from Principal, are electronically communicated to the department of Higher Education for administrative and funding approvals. The approved work submitted to development agencies is also recorded electronically.
Administration	After due consultation with different committee heads important administrative decisions are finalized. Due to E-governance efficient and prompt dissemination of administrative decisions, effective monitoring and redressal of grievances within the institution is prompt and quick. Whatsapp groups have been created separately for teaching and non-teaching staff and students. Various circulars, notifications, course syllabi, academic calendar etc. for the College students, staff and other concerning agencies were uploaded on College website for wide circulation and easy accessibility.
Finance and Accounts	There's a transparent management for payments of salary and any purchase made by the College. The salary of both teaching and non-teaching employees of the College is transferred through District treasury system. The purchases of the College is done through tendering system Any other payments related to purchase is also done by means of e-payment like NEFT.
Student Admission and Support	Notification of admission to different semesters is released by the Jammu University. The entire schedule is updated on University website. The process of admission consists of registration on Admission Portal,

filling of admission form through online mode. After online filling of forms physical verification of documents takes place in the College by admission committee comprising College faculty. Also, there are various committees and cells namely Students' welfare committee, scholarship committee, grievance redressal cell, counseling cell, placement cell, NSS, NCC etc. in the College acting as part of support system to help fresher's adapt to the new environment within the College.

Examination	The examination is an offline affair. The students can access result online on Jammu university website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	Nill
2016	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nill	Nill	Nill	Nill
2017	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION COURSE	1	16/01/2017	31/01/2017	14
Orientation Programme	1	31/10/2016	26/11/2016	28
Refresher	1	07/12/2016	29/12/2016	21

Course				
Refresher Course	1	07/12/2016	29/12/2016	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	58	46	46

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college administration permits the teaching staff to undergo different professional development programmes like refresher courses, orientation programmes, workshops and seminars. At a time, only 20 of the faculty is allowed to attend any course outside the institution. The college also organizes workshops and seminars for the development of its faculty members. The college teachers are also allowed to undergo Ph.D post doctorate programmes for the career advancement. They are also allowed to attend professional training organized by the state Govt. for their promotion. There is also a provision for financial aid in case of any medical emergency for teachers, 7 Teacher Welfare Fund is deducted from the remuneration of exam duties and evaluation which can be claimed in case of medical emergency . Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and	The college also addresses the grievances of the non-teaching staff through the Grievance Redressal Cell headed by the chair. Computer Trainings are also organized for the non-teaching staff by the college.They are also allowed to attend professional training organized by the state Govt. for their promotion. Some other Welfare measures for teachers are: Hygienic working environment, Well maintained, individual work stations, Annual and special increments on emoluments. Casual, Maternity, Child Care and Sick Leave as per policy Paternity leave for male employees Earned leave which can be availed during the time of vacation period in the academic calendar of the college. Medical assurance from ICICI Lombard for Insurance of non-teaching staff members for ease in accessibility to comprehensive health services.	Scholarships are provided to the needy students under different schemes including students of SC, ST, Minority, Pahari etc.

special increments on emoluments, 3 increments on award of Ph.D, during the job 2 increments for M.Phil qualification. Vacation leave based on academic calendar Casual, Maternity, Child Care and Sick Leave as per rules Paternity leave for male employees Medical leave Duty leave for attending conferences, congresses, symposia and seminars, delivering lectures in institutes and colleges. Medical assurance from ICICI Lombard for Insurance of teaching staff members for ease in accessibility to comprehensive health services. In case of any adversity College Teachers Association (CTA) and faculty members also contribute .

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute doesn't conduct any internal financial audits whereas the institute carries out external financial audits. The audit is conducted by the state govt. and Auditors from Accountant General (AG) office of the State. After conducting the audits, the officers submit the audit report to the State Govt. with detailed objections if any.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Universal Brotherhood Day	23/08/2016	23/08/2016	23/08/2016	20
2016	NCC DG National Games 2016	17/10/2016	17/10/2016	26/10/2016	5

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Celebration	08/03/2017	08/03/2017	58	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
(A)The college uses of LED lights and Energy Efficient Equipments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

	advantages and disadva ntages	and contribute to local community						
2016	1	1	12/08/2016	01	International youth day	awareness about HIV AIDS		150
2017	1	1	02/05/2017	01	Seminar on emerging trends of social networking	emerging trends of social networking		180

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information hand book/Prospectus 2016-17	20/06/2016	Since Govt. M.A.M. College , Jammu is a Govt. organisation so every employ of the institution has to fallow Civil Services Conduct Rules of UT of JK. Conduct of students is monitored by Discipline committee , Anti ragging Committee etc. Affidavits to fallow rules and regulations of the college are obtained from students at the time of admission

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International youth day	12/08/2016	12/08/2016	150
Seminar on emerging trends of social networking	02/05/2017	02/05/2017	180
Universal Brotherhood Day	23/08/2016	23/08/2016	20

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• September 28th:-Inter college quiz competition under swatch Bharat Mission in collaboration with Jammu Municipal corporation • October 2nd, 2016:- walkathon was organized under swatch Bharat Mission in Collaboration with Jammu Municipal Corporation for celebration of Gandhi Jayanti. • October 8th 9th, 2016:- Two day workshop on the topic" Healthy life style massive cleanliness drive competition of the colleges campus in which first prize was begged by Sheikh Abdulla group.August 29, 2017: Plantation drive was organized in collaboration

with AVR organization. •27 December ,2016 Winter camp in slums of Jammu: NSS Volunteers o Govt.Maulana Azad Memorial College, Jammu organized on week winter camps of Gurkha Nagar Slum of Jammu. A special awareness programs were conducted regarding Cleanliness , healthy food habits and different avenues available for education of the children of the slum.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title Motivational and Social Services of NSS for Responsible Citizen Objectives The Objectives of NSS At Govt M.A.M. College, Jammu are 1. To identify the needs and problems of the community and involve them in problem solving process. 2. To extend Communal harmony. 3. To inculcate a sense belongingness and social responsibility. 4. To utilize their knowledge in generating practical solution to individual and community problems. 5. To develop leadership qualities. 6. To enhance community participation. 7. To develop capacity to meet emergencies and natural disasters. The Context: To foster a spirit of camaraderie and love for humanity in general and rural folk in particular, facilities are provided to willing students with a desire for social service, to put in their best, for alleviating the suffering of the sick, and the downtrodden. The NSS Squad work under the able guidance of well trained senior staff members who guide them properly and chalk out programme for Voluntary Social Service. There is an advisory committee of NSS to facilitate it's working. The College has three units of NSS, each consisting of 100 volunteers, each unit functions under a programme officer. The students have to apply on a prescribed form for seeking admission to each unit. Students enrolled as NSS volunteers are required to put in at least 120 hours of social work and attend one camp of 10 days duration to become eligible to receive certificate. The Practice NSS volunteers of Govt Maulana Azad Memorial College, Jammu conducts a wide range of activities like cleanliness programme, special summer/winter camp, surveys, plantation drives, observance of important days and awareness campaign, blood donation, hygiene and prevention of various disease like Cancer, AIDS, Malaria, Diarrhoea etc. Awareness about appropriate precautions during disasters like earthquake, flood etc. The motto of the NSS "NOT ME BUT YOU" and the spirit of the students to do, learn and involve with activities. Each NSS unit is expected to adopt a nearby village/slum and work for its all round development. Regular activities and special camps should preferably be organised in the adopted village/rural unit/slum for this purpose. Each NSS unit is expected to adopt a nearby village/slum and work for its all round development. Regular activities and special camps should preferably be organised in the adopted village/rural unit/slum for this purpose. NSS volunteers generally work in villages, slums and voluntary agencies to complete 120 hours of regular activities during an academic year. Adoption of Villages Adoption of a village and area is a very meaningful programme in NSS. It is far better to concentrate attention on one village and take up the task for development perspective, than to fritter away energy in many locations involving too many activities which may not be completed at all or where the follow up action may not be possible. Adoption of Slums Most of the colleges and universities are usually located in the urban areas. Due to long distance between the college campuses and the villages, the visits to the adopted villages by the NSS volunteers may become expensive and time consuming. In view of this, it is desirable to adopt slum especially by colleges located in urban areas. Survey of the Village/Area Before drawing up the plan of action, it is absolutely necessary to conduct a comprehensive survey of few villages situated at a short distance from the college. The assistance from the teachers and students of agriculture, economics, commerce, geography, statistics, home science, social work, medicine, psychology and education etc. have to be sought for the purpose. Survey of the Slums of near by area For

adoption of a slum, there should be composite survey team consisting of students drawn from faculties like, Arts, Science, Engineering, Medicine, Home Science and Social Work etc. The selected areas should be compact and should be easily accessible for students. Areas with acute political conflicts may be avoided. Evidence of Success • July, 2016: – Enrollment Drive. NSS unit of the college organizes an enrollment drive every year before the start of academic session. Fresher are motivated to join to join the scheme. they are made aware of different objectives of National Service Scheme • August, 2016: – constitutions of college level NSS advisory committee and its meeting to prepare the annual plan for regular as well as special camping activities. • August 12, 2016:- International youth day was celebrated in collaboration with global peace foundation in which NSS Volunteers conducted a plantation drive in the campus. • September 28th,2016:-Inter college quiz competition under swatch Bharat Mission in collaboration with Jammu Municipal corporation • October 2nd, 2016:- walkathon was organized under swatch Bharat Mission in Collaboration with Jammu Municipal Corporation for celebration of Gandhi Jayanti. • October 8th 9th, 2016:- Two day workshop on the topic" Healthy life style massive cleanliness drive competition of the colleges campus in which first prize was begged by Sheikh Abdulla group. • 14th November,2016 : Children day celebration with children of the schools of nearby area • 27 December ,2016 Winter camp in slums of Jammu: NSS Volunteers o Govt.Maulana Azad Memorial College, Jammu organized on week winter camps of Gorkha Nagar Slum of Jammu. A special awareness programs were conducted regarding Cleanliness , healthy food habits and different avenues available for education of the children of the slum. . BEST PRACTICE 2 1.Title of the Practice: Psychological Counselling Cell 2.Objectives of the Practice : Psychological well being is very important in present scenario as there is tremendous pressure on students to perform well. When students enter the college they are in an age group of 19 years, which is very crucial time. This is the time when children are working hard for their identity and this is the time when they get easily distracted and get trapped in ill practices. Drug abuse is a one such threat. Moreover students who join college are from different Economic, Social, Cultural and religious background. Some boys and Girls joining the institution are not from co-ed Schools. It become Cultural shock for some students. Apart from this psychological problems vary from student to student. The objective of Psychological Counselling Cell of Govt. Maulana Azad Memorial college,Jammu is to plays an important role in helping students to overcome their psychological problems. Psychological Counselling Cell fallow basics ethics of counselling by maintaining privacy of the student seeking psychological counselling. 3. The Context : Counselling is very technical process as counsellor has to invade into personal thought process and related event of the client for dealing with the issues client. Empathy on part of counsellor is very important for understanding the severity of the issues. Moreover college students are from a very tender age group. Their issues are very sensitive which need special attention. Maintaining secrecy and privacy of client (student/staff) some time become difficult as counselling is done in working hours of the college. Besides this counselling needs personal space free from distraction. To create such space in the college become difficult. Psychological Counselling Cell of Govt. Maulana Azad Memorial college,Jammu uses free space available in the college rather than designating a particular room for psychological counselling. This helps in maintaining privacy of the client. Availability of space is checked from the time table, which can be free classroom, laboratory of Psychology Deptt., Conference Hall etc. Students who require psychological counselling approach convener/members of Psychological Cell. A suitable time and venue for counselling is intimated to the student. 4 The Practice:India is facing a great problem of drug abuse and delinquency (young children committing suicide).This need to be addressed and psychological counselling is best way to deal with such problems.Understanding the importance of Psychological counselling union Govt.

of India has also started psychological counselling in Educational Institutions.Trained counsellor are required in School and Colleges. Because students at different level face different psychological problems. If not addressed will definitely affect the academic performance of a student. Major constraint and limitations are proper space for counselling and awareness among students for voluntarily seeking psychological counselling. In this regard Govt. Maulana Azad Memorial College, Jammu has setup its own psychological Counselling Cell with Head of the Dept. Of psychology as its convener. 5. Evidence of Success :Special workshops are organised. Trained psychologist are be invited for technical sessions. Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu has organised different awareness programmes . To bring awareness among students/staff frequent workshops needs to be organised and Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu is trying its level best for psychological well being of its students and staff. 6. Problems Encountered and Resources Required As there is no separate provision for psychological evaluation of student seeking admission to the Constituent Colleges of Cluster University of Jammu. There is lack of awareness among students coming from varied backgrounds to the College. There is lot of hesitation among students to seek psychological counselling. It becomes difficult to identify the students who actually require psychological counselling. Although Psychological Counselling Cell of Govt. Maulana Azad Memorial college, Jammu organise program

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://mamcollegejammu.in/admin_panel/files/122021507322.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Martyrs Day is celebrated in the memory of Lieutenant Sushil Khajuria On 28th September every year Martyrs Day or Shaheed Diwas is celebrated in the memory of Lieutenant Sushil Khajuria to pay tribute to extraordinary bravery and supreme scarifies by the son of the soil. No doubt, he has sacrificed his life for the safety and security of the country. He is a source of inspiration for the young students of the college. At such a young age, he came forward to serve the nation. On 27th September 2011 he fought with bravery against terrorist. So, to pay homage to Lieutenant Sushil Khajuria Martyrs Day is celebrated on 28th September every year. Lieutenant Sushil Khajuria was born on 28 Aug 1985 in district Samba of Jammu and Kashmir. Son of an army veteran Nb. Subedar Som Duttt Khajuria, Lt Khajuria completed his schooling from Kendriya Vidyalaya No. 1, Gandhi Nagar, Jammu. He was second among four siblings with elder brother Anil, younger brother Sunil and sister Deepika. He joined the Officers' Training Academy (OTA) after completing his graduation from Govt. Maulana Azad Memorial College, Jammu, and was commissioned into the Army Service Corps on 20 March 2010. Lt Sushil Khajuria though commissioned into ASC was deputed to 18 Grenadiers unit deployed in JK as his first operational assignment. Lieutenant Sushil Khajuria joined the unit at Panzgam on 14 April 2010. He was made the Ghatak Platoon Commander from the beginning and was soon in combat, conducting counter-terrorist operations in the treacherous mountainous terrain of the frontiers of Kupwara in Jammu and Kashmir. His first real encounter was on 29 July 2011, where he gave an excellent account of himself and the battalion was successful in neutralizing one hardcore terrorist. Kupwara Operation: 28Sep 2011 On 28 September 2011, Lt Sushil Khajuria was leading his team in a rugged and difficult terrain with steep slopes and thick undergrowth, simultaneously, coordinating movements with four other teams based on specific input by higher formation headquarters and a

neighbouring formation about the presence of an infiltration column of approximately 5 to 6 terrorists in the general area of Kopra, in Kupwara district. The teams were launched on a search and destroy mission to deal with the terrorists. While scouting a nullah, his team came under heavy fire. With his buddy having pinned down by the terrorist fire and realizing that the terrorists were entrenched in an advantageous position behind a big rock, Lt Sushil Khajuria crawled through thick foliage to a flank and spotted the terrorists under covering fire from his team. Unmindful of his personal safety, he charged at the terrorists, up the slope, killing two of them. During the operation Havaldar Ravi Kumar, the leading scout of another team got shot by the terrorists at around 10.30 hrs and was severely injured. Hav. Kumar could not move, under fire from the terrorists. Lieutenant Sushil Khajuria then volunteered to retrieve the injured Hav. Ravi Kumar. While crawling towards Hav, Lt Sushil Khajuria was fired

Provide the weblink of the institution
https://mamcollegejammu.in/admin_panel/files/1220218016888.pdf

8.Future Plans of Actions for Next Academic Year

The IQAC of the college chalked out the future plans keeping in mind the overall growth and development of the teachers as well as the students for the next session. Since CBCS is to be introduced in the near future the teachers would be acquainted with the curriculum .The HOD's of different departments would be trained for the Choice based credit system. They can further discuss it with their colleagues in their respective departments. IQAC would pursue with the university regarding the allotment of Honours courses in the college. Such courses are the demand of the time. Infrastructure will have to be raised for these new courses for which Higher education department can be consulted with. The departments of the college have started taking field projects for the students. IQAC would strive hard to increase such types of projects in more departments. For this the IQAC would meet with the HOD's and facilitate them. IQAC would further strive to arrange workshop in the college for promoting use of ICT tools in the classes. They shall be trained to make use of power point presentations, preparing e-content, uploading marks and evaluating online on the university web portal. The staff would be encouraged to do research, attend conferences, and participate in refresher and orientation courses in the coming session. They would also be encouraged to write papers and get them published in quality journals. IQAC has future plans for students too. For their grooming they would be involved in co curricular activities through NSS, NCC and Red ribbon club. These organisations would inculcate in the students the need of making the campus green and clean. Various awareness programmes can be organised to make it beautiful. The students would be provided options to participate in sports of their liking under the able guidance of the college physical instructors. Focus shall be on plantation drives, adoption of village/slum, blood donation etc. Before the start of the session IQAC will give suggestions to the authorities for providing clean water and proper hygiene in the washrooms for boys as well as girls