

### Minutes of meeting

An emergency meeting of the IQAC committee was held on 29-09-2018 in the conference room in the light of instructions passed by worthy Madam Commissioner through video conference concerning NAAC . The following points were resolved for the action plan of NAAC.

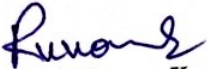
1. The format of AQAR were given to members. AQAR preparation duties for the years 2012-17 were assigned to committee members.
2. Five days time was fixed for AQAR preparation and submission to NAAC.
3. For IIQA, next five days time was fixed for preparation, so that the whole exercise of submission of AQAR & IIQA is completed within reasonable time.
4. It was impressed upon all committee members to work at war footing to comply the deadline.
5. All HOD's, faculty members and all stake holders were issued required information formats of AQARs to be submitted to IQAC members on priority for timely AQAR and IIQA submission to NAAC.

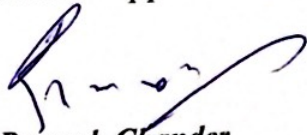
The meeting ended with vote of thanks to the chair person.

The following committee members were present in the meeting: -

- |                                      |          |
|--------------------------------------|----------|
| 1. Prof. Muneer Hussain              | Member   |
| 2. Prof. Vishal Sharma (Pol. Sc.)    | Member   |
| 3. Prof. Vishal Sharma (Electronics) | Member ✓ |
| 4. Prof. Rakesh Sharma (Electronics) | Member   |
| 5. Prof. Devinder Kumar Sharma       | Member   |
| 6. Prof. Heera Saini                 | Member   |
| 7. Prof. Meena Gupta                 | Member   |
| 8. Prof. Richa Gupta                 | Member   |
| 9. Prof. Jasvinder Singh             | Member   |
| 10. Mrs. Mansha Khajuria             | Member   |

The decisions were recommended by the IQAC Committee for final approval of worthy Principal.

  
Dr. Rakesh Kumar Koul  
Coordinator IQAC


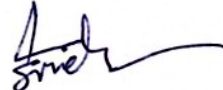
  
Dr. Romesh Chander  
Principal

## Minutes of Meeting

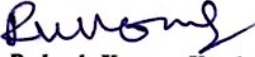
A meeting of IQAC committee was held on 1<sup>st</sup> of October 2018 at 10 am in the conference room to review the progress of assigned work on 29-9-2018, concerning NAAC. The action plan was reviewed and the AQAR old format were discussed thread bare. The following points were resolved as under:

1. Printed formats asking for required information of AQAR's for the session 2012-18 shall be distributed to all Heads of Departments, Conveners of various committees NSS/ NCC/ Red Cross/ Red Ribbon/ Gandhian study centre/ Sports , Section Officer, Librarian, Accounts Section. The information sought shall be submitted to IQAC by 3<sup>rd</sup> October 2018 evening.
2. Committee members for preparing IIQA shall side by side gather relevant information about the documentation and final action.
3. The information received shall immediately be compiled, session wise, for onward submission of AQAR's to NAAC.

The vote of thanks ended with special thanks to the chair person.  
The following committee members were present in the meeting:

- |                                      |  |
|--------------------------------------|--|
| 1. Prof. Muneer Hussain              | Member   |
| 2. Prof. Vishal Sharma (Pol. Sc.)    | Member   |
| 3. Prof. Vishal Sharma (Electronics) | Member  |
| 4. Prof. Rakesh Sharma (Electronics) | Member   |
| 5. Prof. Devinder Kumar Sharma       | Member   |
| 6. Prof. Heera Saini                 | Member   |
| 7. Prof. Meena Gupta                 | Member   |
| 8. Prof. Richa Gupta                 | Member   |
| 9. Prof. Jasvinder Singh             | Member  |
| 10. Mrs. Mansha Khajuria             | Member   |

The decision were recommended by the IQAC committee for the final approval of the worthy Principal.

  
Dr. Rakesh Kumar Koul  
Coordinator IQAC

  
Dr. Romesh Chandra  
Principal  
Govt. M.A.M. College,  
JAMMU



## Minutes of Meeting

A meeting of IQAC committee was held on 16-10-2018 October 2018 at 11:30am, in the conference room to review the progress of assigned work concerning NAAC. The action plan was reviewed and the AQAR old format were discussed thread bare.

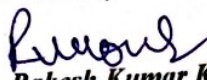
It was observed that most of the departments did not furnish the information sought in time resulting in delay of the finalization of preparation of AQARs. The following points were resolved as under:

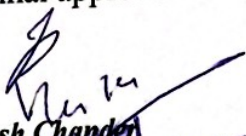
1. All the HOD's, Conveners of various committees and all stake holders shall again be served a reminder to submit the information at the earliest as per the format of AQAR.
2. All concerned shall furnish information on priority, whenever asked for.
3. IQAC Committee members shall dedicatedly involve themselves for the timely completion of AQARs.
4. Committee members for preparing IQA shall side by side gather relevant information about the documentation and final action.
5. The information received shall immediately be compiled, session wise for onward uploading of AQAR's to NAAC.

The vote of thanks ended with special thanks to the chair person.  
The following committee members were present in the meeting:

- |                                      |  |
|--------------------------------------|--|
| 1. Prof. Muneer Hussain              | Member   |
| 2. Prof. Vishal Sharma (Pol. Sc.)    | Member   |
| 3. Prof. Vishal Sharma (Electronics) | Member  |
| 4. Prof. Rakesh Sharma (Electronics) | Member   |
| 5. Prof. Devinder Kumar Sharma       | Member   |
| 6. Prof. Heera Saini                 | Member   |
| 7. Prof. Meena Gupta                 | Member   |
| 8. Prof. Richa Gupta                 | Member   |
| 9. Prof. Jasvinder Singh             | Member  |
| 10. Mrs. Mansha Khajuria             | Member   |

The decision were recommended by the IQAC committee for the final approval of the worthy Principal.

  
Dr. Rakesh Kumar Koul  
Coordinator IQAC

  
Dr. Romesh Chander  
Principal  
GOVT. M.A.M. College  
JAMMU