

1. ADMISSION RULES

Admission in college is conducted through cluster university Entrance Test (CLUJET) and on Merit Basis in the subjects and the combinations offered by the college .

- 1) Entrance test based admissions to the programmes of B.A/B.Sc./B.Com (Hons), M.A./ M.Sc./ M.Com/M.Ed and Integrated PG Programmes in various subjects of Schools and colleges of the Cluster University of Jammu.
- 2) Merit based admissions is meant for UG Courses offered by Cluster University of Jammu.

Note of Caution: The candidates desirous of seeking admission need to fill different application forms for each of the admission process i.e. Entrance based and Merit based.

COURSES OFFERED BY THE COLLEGE

Our college provides admission to the following courses and combinations

- B.A., B.Sc., B.B.A, B.C.A
- B.Sc. (Hons) in Physics, Mathematics
- B.A. (Hons) in English, M.A Music
- M.Sc Mathematics

ELIGIBILITY CRITERIA

The criteria for admission to any of the UG Programmes in our college is 10+2 pass from a recognized board as per University norms and can be viewed in University Statutes available on the website: www.clujammu.in

B.A. PROGRAMME The admission to B.A. (General) Programme Semester-I shall be open to a candidate who has passed the Higher Secondary Part-II examination (10+2 Pattern) of the Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto.

a) No candidate will offer Mathematics/Applied Mathematics for B.A. Semester-I Course unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics.

b) No candidate will opt Statistics for B.A. Semester-I unless he/she has qualified the Higher Secondary Part-II (10+2 pattern) examination with Mathematics/Business Mathematics/Statistics.

B.Sc. PROGRAMME Admission to B.Sc. Programme Semester-I shall be open to a candidate who has passed Higher Secondary Part-II examination (10+2 Pattern) of Jammu and Kashmir State Board of School Education or an examination recognized as equivalent thereto with

Science Stream. Except in the case of Geology & Geography no candidate for B.Sc. Semester-I examination, shall take up any subject unless he had taken up same subject in Higher Secondary Part-II of 10+2 pattern or an equivalent examination, provided that a candidate has passed Higher Secondary Part-II examination with

a) Biology based subjects in Hr Sec Part II will be eligible to take up Botany or Zoology or Biotechnology in B.Sc. Semester-I.

b) Mathematics and Physics as subjects in Hr. Sec Part II will be eligible to take up Electronics in B.Sc. Semester-I

. c) No candidate will offer Mathematics/Applied Mathematics for B.Sc. Semester-I Course unless he/she has qualified Higher Secondary Part II (10+2 pattern) examination with Mathematics.

d) No candidate will opt Statistics for B.A./B.Sc. Semester-I unless he/she has qualified Higher Secondary Part-II (10+2 pattern) examination with Mathematics/Business Mathematics/Statistics.

e) No candidate will opt Geology for B.Sc. Semester-I unless he/she has qualified Higher Secondary Part-II (10+2 pattern) examination with Science Stream.

BACHELOR OF COMPUTER APPLICATIONS (B.C.A) PROGRAMME

Admission to Semester-I of B.C.A Programme shall be open to those candidates who have passed Higher Secondary Part-II examination (under 10+2 pattern) of J&K State Board of School Education or an examination recognized by the University as equivalent thereto with Mathematics as one of the elective subjects and has obtained not less than 50% of the aggregate points in the qualifying examination in case of General Category and 45% Marks in case of SC/ST candidates

BACHELOR OF BUSINESS ADMINISTRATION (B.B.A) PROGRAMME

Admission to Semester-I of B.B.A Programme, shall be open to those candidates who have passed Higher Secondary Part-II examination (under 10+2 pattern) of J&K State Board of School Education or an examination recognized by the University as equivalent thereto and has obtained not less than 50% of the aggregate points in the qualifying examination in case of General Category candidates and 45% Marks in case of SC/ST candidates

B.Sc. MATHEMATICS (HONS.)

Admission to B.Sc. Mathematics (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics with 50% Marks (45% in case of SC/ST).

B.Sc. PHYSICS (HONS.)

Admission to B.Sc. Physics (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with Physics, Chemistry & Mathematics with 50% Marks (45% in case of SC/ST).

B.A. ENGLISH (HONS)

Admission to B.A. English (Hons.) Course shall be open to a candidate who has passed/appeared in Higher Secondary Part-II Examination (10+2 Pattern) of Jammu & Kashmir State Board of School Education or an examination recognized as equivalent thereto, with at least 50% Marks (45% in case of SC/ST).

M.Sc./M.A MATHEMATICS

A candidate seeking admission to the programme must have passed/appeared in the final year of B.Sc. (Hons.) or B.A/B.Sc. Examination with mathematics as one of the elective subjects.

M.A. MUSIC (VOCAL & INSTRUMENTAL)

A candidate seeking admission to the programme must have passed/appeared in final year of bachelor degree in the stream of Music. The candidate with Music as an elective/additional subject at Under Graduate Level or Hons. in Music is also eligible.

GUIDELINES FOR FILLING ONLINE APPLICATIONS

A student who is eligible as per norms of the University can apply for admission to PG, UG (Hons) and Integrated programmes based on Entrance Test (CLUJET20) as per notified admission schedule taking the following steps

Step-1 The Candidate has to apply online exclusively on the University Admission portal <http://cluj.admissionhelp.com> for Entrance Test based programmes in Schools and Constituent Colleges of the University as per intake capacity of the programme as notified by the University.

Step-2 As a first time user, candidate shall create the login details by clicking on “Register Here” under the “New User” option on this webpage.

- In the “Login details”, candidate shall provide the email-id, which would be used for any future communication with the University for admission purpose. Note of Caution: Candidates are required to give their accessible email address on which all University messages related to admission will be sent

. • Candidate shall then create a password (of maximum six characters) for online registration purpose. This password does not need to be same as candidate's email account password, which is used to access one's email account.

• Candidate shall also provide his/her valid mobile phone number (10 digits without any prefix).
Note of Caution: Candidates are required to give their mobile number as the admission related information/messages will be sent on the same mobile number only.

Step-3 • On completion of this process, a verification email will be sent on candidate's email account with a confirmation link, which a candidate shall have to click to confirm the registration. Please note that this email account is same as the one provided by the candidate in step-2.

• Applicant shall now log on to the Admission Portal <http://cluj.admissionhelp.com> using "registered email-id" and create "password" to fill the online registration form. The same login information is used every time to login to the applicant's account.

Step-4 Applicant shall be asked to upload the following items: • Passport size photograph (white background) of the applicant (size: 20 to 70kb; Formats: JPG/ JPEG/ PNG) • Scanned signature of the applicant (maximum size: 50kb; Formats: JPG/ JPEG/ PNG) • Self attested copy of Identity Proof of the applicant (maximum size: 50kb, Formats: JPG/ JPEG/ PNG). Identity proof can be any one of the following documents: Driving Licence, PAN card Voter's Identity Card, Passport or School/College Identity Card.

• Self attested copy of Class 10th Certificate (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF).

• Self attested copy of Reserved Category Certificate, if applicable (maximum size: 100kb, Formats: JPG/ JPEG/ PNG/ PDF)

. Step-5 • Applicant shall also fill the postal address details

• Once all the above-mentioned files are uploaded, applicant can proceed with "Submit".

• Applicant can now see a preview of the Applicant's personal detail as entered by applicant. The Applicant can also update the uploaded files or else, shall save the profile

. Step-6 • Applicant shall now start with the online filling of the registration form by clicking "Apply in New Course".

• Applicant shall then choose the programme for which the applicant seeks to apply

. • Applicant shall provide the details of educational qualifications

. • Applicant shall click the “Save Application” and proceed to check the details filled in the form.

Step-7 • After providing complete information, applicant shall proceed with the application fee payment by clicking ‘Pay Fee’. Applicant can make the payment by online mode only.

• Candidate’s application submission process shall be completed only after payment of application by online mode

. • It may be noted that the applicant seeking admission in more than one programme has to apply only on one application form.

Step-8 After submission of the online application form, corrections, additions or deletions etc. in any manner shall not be allowed. The candidates are therefore, advised to fill their forms carefully.

Step-9 Please note that permission to appear in the entrance examination is subject to the candidate’s fulfilling the minimum eligibility requirements prescribed for applying to the concerned programme of study.

Note of Caution: In case a candidate does not meet the minimum eligibility criteria prescribed for applying to the concerned programme and appears in the entrance examination, it is done at the candidate’s own risk and cost, and if at any stage, it is found that the minimum eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled ipso facto.

Step-10 For any query related to the admission process, candidate may contact the designated Nodal Officer of the University/School.

Mode of Examination (for entrance based admissions)

The question paper shall comprise of 150 objective type questions of one mark each and duration for the entrance test shall be 2 ½ hours.

The contents of the paper and weightage shall be:

I. General English - 40 questions

II. Reasoning - 40 questions

III. General Knowledge - 40 questions

IV. IV. Numerical Ability - 30 questions

- The level of Numerical Ability shall be of 10th standard for UG (Hons), Integrated & PG courses, while the level of test for other components shall be of 12th standard in case of candidates appearing for UG (Hons) & Integrated Courses, and it is graduation for the candidates appearing for PG Courses.

- There shall be negative marking. For every wrong answer there shall be a deduction of 0.25 marks. 4.3.4 The criteria for qualifying examination for each course is as per University norms and can be viewed in University Statutes (Chapter-16) available on the website: www.clujammu.in

Candidates applying for admission through entrance based examinations in Reserved Category/ Achievement Category: Each candidate applying for admission under Reserved Category/Achievement category will take a print out of the online submitted application form and submit the same with self attested photocopies of the relevant certificates pertaining to the category and achievement i.e. (Sports, Cultural, NSS, NCC) on the day of the Entrance Test at the designated Help Desk at the examination centre. Note of Caution: If the candidate fails to submit this form complete in all respects along with the certificates to the designated Help Desk, his/her candidature shall not be considered under the Reserved Categories/ Achievement Categories.

Merit Determination for entrance based admissions(of B.A/B.Sc./B.Com (Hons), M.A./ M.Sc./ M.Com/M.Ed and Integrated PG Programmes)A composite merit of all the candidates applying for admission to 02 year PG, Honours and Integrated Programmes of the Cluster University of Jammu shall be determined as per the following Weightage

. i. 30 % of Entrance Test Marks

ii. 70 % of the academic merit of the qualifying examination.

FOR MERIT BASED COURSES.(UG COURSES) Admission to various under graduate courses of the University shall be made on the basis of academic merit of the eligible candidates in the qualifying examination. The merit shall be calculated considering English and four Core Courses taken together. Further for the students having six subjects, merit shall be determined on the basis of best of five subjects wherein English subject will remain a compulsory subject