

OFFICE OF THE PRINCIPAL, GOVT.M.A.M COLLEGE JAMMU

Minutes of the meeting of Income Tax Committee

A meeting of the newly constituted, Income Tax committee of the college was held on 6th feb.2019 at 1pm, in the presence of the worthy principal in chair.

The agenda of the meeting was:

To devise an internal mechanism for the verification of the income tax calculation sheet of the staff.

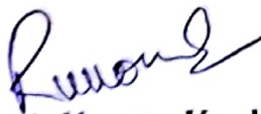
It was resolved that:

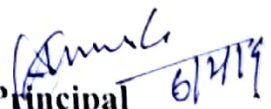
1. The income tax calculation sheet shall be prepared by the committee in consultation with the Accounts section of the college.
2. The staff members shall contact the committee members from 1pm to 3pm every working day up to 19th february for verification of their Income Tax calculation sheet, complete in all respects with original receipts and supporting documents.
3. The staff members after verification of the calculation sheet from members of the Income Tax committee shall deposit the same to Sh. Ram Paul (Accounts section) for further verification by the Convener of the committee w.e.f. 6th Feb 2019 to 20th Feb.2019.
4. The staff members shall be suggested to see their 26AS form on income tax website before submitting the calculation sheet.

The following members were present in the meeting:

1. Dr.Romesh Gupta (Statistics)
2. Dr.Vishal Sharma (Political Science)
3. Dr.Vishal Sharma (Electronics)
4. Dr.Kuldeep Singh (Punjabi)

The meeting concluded with the vote of thanks presented by Convener to the worthy Principal. The minutes of the meeting are submitted to the Principal for necessary approval and favorable action.


Dr. Rakesh Kumar Koul
Convener
(Coordinator WAC)


Principal
Principal
Govt. M.A.M. College,
JAMMU

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JAMMU.**

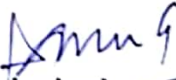
No.MAM/Coll/19/214
Dated.02-02-2019

ORDER

An Income Tax Committee is hereby constituted for calculation of Income Tax of the staff, for the financial year 2018-2019, Assessment year 2019-20.

Income Tax Committee

1. Prof. Dr.Rakesh Kumar Koul (Physics) (Convener)
2. Prof.Dr.Romesh Gupta (Statistics) (Member)
3. Prof.Dr.Vishal Sharma (Political Science) (Member)
4. Prof.Dr.Vishal Sharma (Electronics) (Member)
5. Prof.Dr.Kuldeep Singh (Punjabi) (Member)


Principal